

# GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT



## GOVERNING BOARD SPECIAL MEETING INFORMATION

### Meeting Date & Time

Thursday, January 9, 2020 at 10:00 a.m.

### Meeting Location

Los Angeles Department of Water and Power Multipurpose Room  
at 300 Mandich Street, Bishop, CA 93514

### District Board

Matt Kingsley, Inyo County, Chair  
Fred Stump, Mono County, Vice Chair  
Ron Hames, Alpine County  
John Peters, Mono County  
John Wentworth, Town of Mammoth Lakes  
David Griffith, Alpine County  
Dan Totheroh, Inyo County

Phillip L. Kiddoo, Air Pollution Control Officer  
157 Short Street, Bishop, California 93514  
(760) 872-8211 E-mail: [pkiddoo@gbuapcd.org](mailto:pkiddoo@gbuapcd.org)

Phillip L. Kiddoo  
Air Pollution Control Officer



## **GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT**

157 Short Street, Bishop, California 93514-3537

Tel: 760-872-8211 [www.gbuapcd.org](http://www.gbuapcd.org)

### **NOTICE OF CANCELLATION OF THE REGULAR MEETING OF THE GREAT BASIN UNIFIED AIR POLLUTION CONTROL GOVERNING BOARD**

**NOTICE IS HEREBY GIVEN** that the regular meeting of the Great Basin Unified Air Pollution Control District Governing Board scheduled for **January 2, 2020** has been cancelled.

A special meeting of the Governing Board will be held on **January 9, 2020 at 10:00 am** in the Los Angeles Department of Water and Power's Multipurpose Room at 300 Mandich Street, Bishop, California 93514.

This notice of cancellation was posted at the District offices of the Great Basin Unified Air Pollution Control District, 157 Short Street, Bishop CA 93514 on December 2, 2019 as well as the District's website ([www.gbuapcd.org](http://www.gbuapcd.org)).

DATE: December 2, 2019

Tori DeHaven  
Clerk of the Board



## GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

157 Short Street, Bishop, California 93514-3537

Tel: 760-872-8211 www.gbuapcd.org

### GOVERNING BOARD SPECIAL MEETING AGENDA

**THURSDAY, JANUARY 9, 2020 AT 10:00 AM**

**Los Angeles Department of Water and Power Multipurpose Room at  
300 Mandich Street, Bishop, California 93514**

**Assistance for those with disabilities:** If you have a disability and need accommodation to participate in the meeting, please call Tori DeHaven, Board Clerk, at (760) 872-8211 for assistance so the necessary arrangements can be made.

*Great Basin Unified Air Pollution Control District is a California regional government agency that works to protect the people and the environment of Alpine, Mono and Inyo Counties from the harmful effects of air pollution.*

1. Call to Order and Pledge of Allegiance
2. Public Comment on Matters Not on the Agenda (No Action)
3. Consent Items (Action)
  - a. Approval of the November 7, 2019 Regular Governing Board Meeting Minutes .....1
  - b. Approval of Proposed 2020 District Rule and Policy Adoption Schedule.....9
  - c. Award of Bid and Authorization to Purchase One (1) New High-Clearance 4-door 4-Wheel Drive Sport Utility Vehicle, Bid Number 2019-V1 (Action) .....10
  - d. Award of Bid and Authorization to Purchase One (1) New High-Clearance 4-door All-Wheel Drive Hybrid Sport Utility Vehicle, Bid Number 2019-V2 (Action) .....22
  - e. Approval of District Lactation Accommodation Policy Per SB 142.....34
  - f. Adoption of Publicly Available Pay Schedule for Fiscal Year 2019/2020 as Required by the California Public Employees' Retirement System (CalPERS) .....43
4. Potential Revisions to the District's Smoke Management Program and Associated Open Outdoor Burning Regulations (No Action) .....45
5. Public Safety Power Shutdowns and Emergency Generators (No Action) .....62
6. Owens Lake Phase 9/10 Dust Control Update (No Action) .....64
7. Consider Appointing an Alternate to the District Hearing Board (Action) .....70
8. Informational Items (No Action)
  - a. Travel Report .....73
  - b. 2020 Governing Board Regular Meeting Schedule .....74
9. Board Member Reports (No Action)

10. Air Pollution Control Officer Report (No Action) .....78
11. **CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
  - a. Russell Covington; Robert Moore; Randy Sipes; Randal Sipes, Jr.; Laborers’ International Union of North America Local Union No. 783 vs. Great Basin Unified Air Pollution Control District; Mono County Superior Court, Case No. CV140075; pursuant to subdivision (a) of Section 54956.9 of the California Government Code.
12. Adjournment

(All Meetings Are Electronically Recorded – All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 157 Short Street, Bishop, California.)

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## **GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT**

157 Short Street, Bishop, California 93514-3537  
Tel: 760-872-8211 Fax: 760-872-6109

### **BOARD REPORT**

**Mtg. Date:** January 9, 2020

**To:** District Governing Board

**From:** Tori DeHaven, Clerk of the Board

**Subject:** Approval of the November 7, 2019 Regular Governing Board Meeting Minutes

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**Summary:**

Attached for the Board's approval are the minutes from the November 7, 2019 regular meeting held in Bridgeport, California.

**Board Action:**

Staff recommends that the Board review and approve the minutes from the November 7, 2019 meeting.

**Attachment:**

1. November 7, 2019 minutes

GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT  
GOVERNING BOARD MINUTES  
November 7, 2019

(All Meetings Are Mechanically Recorded)

The Great Basin Unified Air Pollution Control District Governing Board of the Counties of Alpine, Inyo and Mono, State of California met at 10:00 am on November 7, 2019 in the Mono County Board of Supervisors Chamber (2<sup>nd</sup> Floor), Mono County Courthouse, Main Street (U.S. Highway 395), Bridgeport, California 93517.

Governing Board members present:

Matt Kingsley, Board Chair, Inyo County  
Fred Stump, Board Vice Chair, Mono County  
Dan Totheroh, Inyo County  
John Peters, Mono County  
Ron Hames, Alpine County  
David Griffith, Alpine County

Governing Board members absent:

John Wentworth, Town of Mammoth Lakes

A quorum was present.

GBUAPCD staff present:

Phill Kiddoo, Air Pollution Control Officer  
Ann Logan, Deputy Air Pollution Control Officer  
Tori DeHaven, Clerk of the Board  
Susan Cash, Administrative Projects Manager  
Jonathan Becknell, Air Quality Specialist II  
Jan Sudomier, Air Quality Specialist II

Members of the public included: (as indicated by voluntary sign-in)

Jason Branz, California Air Resources Board  
Gordon Martin, United States Forest Service  
Taro Pusina, United States Forest Service  
David Andersen, United States Forest Service  
Michael O'Sullivan, Mono County Resident  
Richard Johnson, Alpine County  
Lara Kaylor, Mammoth Lakes Tourism  
John Urdi, Mammoth Lakes Tourism  
Rhonda Duggan, Mammoth Lakes Tourism/Mammoth Lakes Recreation

**Agenda Item #1**  
Call to Order  
Pledge of  
Allegiance

Board Chair Kingsley called to order the regular meeting of the Governing Board at 10:00 a.m.

Board Member Peters then led the Pledge of Allegiance.

**Agenda Item #2**  
Public Comment  
on Matters not on  
the Agenda  
(No Action)

Board Chair Kingsley asked for public comment on items not on the agenda at 10:01 am.

No comment was offered.

**Agenda Item #3**  
**WORKSHOP**

Potential  
Revisions to the  
District Smoke  
Management  
Program and  
Associated Open  
Outdoor Burning  
Rules  
(No Action)

Board Chair Kingsley opened the public workshop at 10:01 am.

APCO Kiddoo gave a brief introduction regarding the workshop.

DAPCO Logan presented the staff report as presented in the Board Packet. She noted that the current Memorandum of Agreement (MOA) expired in 2006, along with the specific agencies, staff is working to update and revise the smoke management program and MOA. Revisions being considered:

- Clarify and remove redundancies and simplify the documents.
- Remove unnecessary obstacles.
- Improve communication and coordinate protocols.
- Update language to state that burning shall be managed to minimize smoke impacts to populated areas.
- Add procedures for reviewing ignition requests on marginal burn days.
- Incorporate additional details to clarify the procedures for naturally ignited wildfires managed for resource benefits to supersede the Operating Plan for Wildland Fire Use Smoke Management.
- Add additional details for addressing cross-jurisdictional smoke impacts.

Board member concerns included:

- Providing mitigations to address public health concerns such as cooling centers or clean air shelters.
- Language to help mitigate issues when dealing with smoke impacts from adjacent land managers and air districts.
- Standardized public health mitigation tools such as a recommended list of masks or a “Be Prepared” kit.
- Greenhouse gases and climate change impacts.
- Involving local tribes.
- Economic impacts and expenses to local agencies such as counties.

Dr. Richard Johnson, Alpine County Public Health Officer, noted that he appreciates the health advisories sent out by the District. As far as clean air shelters or cooling centers, each county deals with those situations differently and requires a lot of collaboration and money. Each is very event specific and it would be difficult to have a plan prepared. He went on to explain that when it comes to masks as a mitigation to

protect public health during high smoke impact instances, there is a lot of controversy and disagreement between health officers. There are some people that would not benefit from the use of an air filtration mask. Dr. Johnson added that he believes that having more monitoring in microclimate areas, such as Bear Valley, would be helpful as well.

Mr. Michael O’Sullivan, southern Mono County resident, recalled the once accepted burning practices in California and their impacts. He also recalled the efforts by the District and its Board to improve air quality in local communities. He expressed concern over the land managers efforts to relax burning regulations to decrease costs.

Mr. John Urdi, Mammoth Lakes Tourism, asked for clarification regarding repealing restrictions to burn on holidays. The economic impacts for the region are tremendous if allowed to burn during peak times of the year, including holidays.

Ms. Rhonda Duggan, Crowley Lake resident, spoke regarding unintended consequences of burning such as impacts to residents and visitors as well as economic impacts.

Mr. Jason Branz, California Air Resources Board, stated that the California Air Resources Board (CARB) is taking a more flexible position regarding prescribed burning with the Governor’s order from last year and in response to the destructive fires occurring in the last couple of years. CARB is trying to work closely with land managers while also working to protect public health.

Mr. Taro Pusina, Inyo National Forest, applauded collaborative efforts of the District, the Board and land managers to update the outdated MOA. Mr. Pusina noted that he has dedicated his career to fighting unwanted wildfires and is passionate about building resilience back to our communities and the important shared values such as recreation, tourism, sensitive plants, animals, cultural historic heritage sites which are all at great risk. He noted that one hundred years of a very successful and active fire suppression has resulted in smoke and fire “debt” which is being paid back in spades, for example, the Camp Fire. Communities are being lost. As a result, the state and other agencies are tasking the land managers with accountability and expect them to proactively conduct these treatments. Land managers are working closely together with the District to seek valid compromises and solutions in order to protect public health while taking a stance of proactive fire management policies.

**Agenda Item #4**  
Consent Items  
(Action)

**Motion** (Griffith/Stump) approving consent item a as follows:

- a. Approval of the September 5, 2019 Regular Governing Board Meeting Minutes.

*Ayes: Board Members – Kingsley, Totheroh, Stump, Hames, Griffith*

*Noes: 0*

*Abstain: Board Members - Peters*



*Absent: Board Members – Wentworth*

Motion carried 5/0 and so ordered.

B/O #191107-4a

**Motion** (Griffith/Totheroh) approving consent item b as follows:

- b. Authorization for GBUAPCD to Enter into a Grant Agreement with CARB for the Woodsmoke Reduction Program 2018-2019 in the Amount of \$100,168.07 and Authorize the APCO to Sign all Paperwork Related to the Grant.

*Ayes: Board Members – Kingsley, Totheroh, Stump, Hames, Griffith, Peters*

*Noes: 0*

*Abstain: 0*

*Absent: Board Members – Wentworth*

Motion carried 6/0 and so ordered.

B/O #191107-4b

**Agenda Item #5**

Approve and Authorize Board Chair to Sign Amendment to Contract with Phillip L. Kiddoo for the Provisions of Personal Services as the District APCO (Action)

**Motion** (Hames/Peters) approving and authorizing the Board Chair to sign Amendment Number 2 to the Personal Services contract with Phillip L. Kiddoo, Air Pollution Control Officer.

*Ayes: Board Members – Kingsley, Totheroh, Stump, Hames, Griffith, Peters*

*Noes: 0*

*Abstain: 0*

*Absent: Board Members – Wentworth*

Motion carried 6/0 and so ordered.

B/O #191107-05

**Agenda Item #6**

Approval of Draft Update to District Unification Agreement (Action)

**Motion** (Peters/Hames) approving draft changes to the unification agreement and directing staff to proceed with next steps.

*Ayes: Board Members – Kingsley, Totheroh, Stump, Hames, Griffith, Peters*

*Noes: 0*

*Abstain: 0*

*Absent: Board Members – Wentworth*

Motion carried 6/0 and so ordered.

B/O #191107-06

**Agenda Item #7**

Public Outreach Regarding Emergency Generators and

APCO Kiddoo explained how the Public Safety Power Shutoff (PSPS) events impact the District specifically to District monitoring stations.

Public Safety  
Power Shutoff  
Events  
(No Action)

DAPCO Logan added as a result of these impacts many residents, agencies and businesses have become interested in backup generator power. In response the District has begun to develop and implement a public outreach to inform businesses and the public of permitting requirements as well as public health considerations for use of emergency generators. A District permit is required for any residential or commercial diesel generator that's greater than 50 horsepower. Permits may be required for large gasoline or propane generators, depending on the emissions. A press release and webpage have been released to notify the public and businesses of information and frequently asked questions.

Board member Griffith suggested sending the press release to building departments within the counties.

Board member Stump expressed concern regarding permit fees; he noted he would like to see a provision for a request for a fee waiver for emergency situations such as PSPS events.

Board Chair Kingsley suggested staff research the fee waiver issue and come back with a recommendation.

**Agenda Item #8**  
Informational  
Items  
(No Action)

No questions or comments.

**Agenda Item #9**  
Board Member  
Reports  
(No Action)

Board member Hames: interested in showing the Board/District a recent golf engine invention he came across. He also recently toured the superfund site (Leviathan Mine) in Alpine County.

Board member Griffith: Noted that he's very much against strict regulation regarding Leviathan Mine, unless there's a major violation. Alpine County is working to get monitoring station for Washoe Tribe.

The other Board members noted they had nothing further to report.

**Agenda Item #10**  
Air Pollution  
Control Officer's  
Report  
(No Action)

As well as the staff report, APCO Kiddoo reported on the following items:

- The current Air Quality Specialists, Mr. Jonathan Becknell and Ms. Jan Sudomier, are both retiring at the end of 2019. The District thanks them for the valued service and many contributions. There is also a vacant Air Monitoring Technician position vacant. Staff is in the process of recruitment and hiring to fill the position.
- Mono Lake Monitoring updates: Work continues. District is working on the air quality monitoring update and collaborating with partners on a hydrological monitoring update. There is a looming deadline for the City regarding Mono Lake not reaching the level as required by the State Resources Water Control Board and staff is trying to come up with creative ways to engage the City for their involvement with the project.

- Owens Lake compliance period began 10/16/2019. The City is currently operation 48.6 square miles of dust control; which is the largest in the country. A Phase 9/10 deadline is coming up as well.
- In early 2019, the District made some important changes in the operation and management of the Keeler Dunes Project. Three major changes are: 1) contract with American Conservation Experience (ACE) for conducting vital irrigation, planting and other project operation tasks; 2) an intern has been hired by the District to manage the ACE staff and associated activities; 3) there is a lot more involvement with District staff including the growing and acclimation of 10,000 plants for the Keeler Dunes Project.
- Regarding the Clean Air Project Program (CAPP), staff is in the process of preparing to develop the program guidelines and developing an implementation timeline for utilizing the CAPP funds, which were received from the City of Los Angeles Department of Water and Power (City) on February 6, 2019. The Board shall have the sole authority and discretion regarding project selection and approval but will consider any project recommendations made by the City in accordance with the District 2011 Stipulated Order of Abatement (2011 SOA).

**Agenda Item #11**  
Consider  
Cancellation of  
the Next Regular  
Meeting (January  
2, 2020) of the  
Governing Board  
and Scheduling a  
Special Meeting  
(Action)

**Motion** (Hames/Totheroh) canceled the January 2, 2020 regular meeting and scheduling a special meeting for Thursday, January 9, 2020 at 10:00am in Inyo County, CA.

*Ayes: Board Members – Kingsley, Totheroh, Stump, Hames, Griffith, Peters*

*Noes: 0*

*Abstain: 0*

*Absent: Board Members – Wentworth*

Motion carried 6/0 and so ordered.

B/O #191107-11

**Agenda Item #12**  
**CLOSED SESSION**

The Board convened into closed session at 12:55 pm.

The Board re-convened into open session at 1:03 pm.

Board Chair Kingsley left at 1:03 pm.

**CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

- Russell Covington; Robert Moore; Randy Sipes; Randal Sipes, Jr.; Laborers' International Union of North America Local Union No. 783 vs. Great Basin Unified Air Pollution Control District; Mono County Superior Court, Case No. CV140075; pursuant to subdivision (a) of Section 54956.9 of the California Government Code.

**Report:** Nothing to report.

**Adjournment**

The meeting was adjourned by Board Vice Chair Stump at 1:03 pm. The Board will reconvene in open session at 10:00 am, on Thursday, January 9, 2020 in Bishop California.

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Matt Kingsley, Board Chair

**Attest:**

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Tori DeHaven, Board Clerk



## GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

157 Short Street, Bishop, California 93514-3537

Tel: 760-872-8211 Fax: 760-872-6109

### BOARD REPORT

**Mtg. Date:** January 9, 2020

**To:** District Governing Board

**From:** Ann Logan, Deputy Air Pollution Control Officer

**Subject:** Approval of Proposed 2020 District Rule and Policy Adoption Schedule

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The District is required to prepare a list of regulatory measures scheduled or tentatively scheduled for consideration during the year per California Health & Safety Code §40923. The District may propose a measure not listed if necessary, to satisfy federal requirements, to protect public health, to preserve the original intent, or to increase opportunities for alternative compliance methods. The following are regulatory measures or policies that may be considered by the Governing Board for adoption, revision, or rescission in the 2020 calendar year.

<u>Type</u>	<u>Rule</u>	<u>Title</u>
New	---	Mutual Settlement Policy
Revision	101	Definitions
Revision	205	Action and Applications
Revision	209-A	Standards for Authorities to Construct
Revision	216-A	New Source Review Requirements for Determining Impact on Air Quality – Secondary Sources
Revision	217	Additional Procedures for Issuing Permits to Operate for Sources Subject to Title V of the Federal CAA Amendments of 1990
Revision	300	Permit Fees
Revision	301	Permit Fee Schedule
Revision	308	Prescribed Burning Fee
Revision	411	Wildland Vegetation Management Burning in Wildland and Wildland/Urban Interface Areas
Revision	701	Air Pollution Episode Plan
Rescission	1102	Governing Board Membership, Funding and Voting Procedures

### **Board Action**

Staff recommends the Governing Board approve the proposed list and authorize the Air Pollution Control Officer to initiate any necessary processes for the above listed rule and policy adoptions, revisions and rescissions.



## GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

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Tel: 760-872-8211 Fax: 760-872-6109

### BOARD REPORT

**Mtg. Date:** January 9, 2020

**To:** District Governing Board

**From:** Christopher Lanane, Air Monitoring Specialist

**Subject:** Award of Bid and Authorization to Purchase of One (1) New High-Clearance 4-door 4-Wheel Drive Sport Utility Vehicle, Bid Number 2019-V1

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**Summary:** Staff determined a replacement vehicle was needed for the Keeler office, based on District guidelines for regular vehicle assessment, which state that field vehicles may be replaced after they have accumulated 110,000 miles, or when staff determines that significant maintenance and/or safety issues warrant replacement. It was determined that the following vehicle is in need of replacement:

2011 Toyota Tacoma 4-wheel drive pickup truck, odometer reading: 166,000 miles, Keeler

The cost of maintenance for this vehicle is now close to the residual value of the vehicle, therefore, it is more cost-effective to replace the vehicle rather than continue to repair it.

Staff has determined that the appropriate replacement vehicle for the District would be the following:

One (1) new 2019 or 2020 high-clearance 4-door 4-wheel drive sport utility vehicle

Funds had been budgeted for the replacement vehicle and bids were solicited according to the District's Purchasing Policies and Procedures (May 2019). The public notice announcing the bid was published beginning November 28, 2019. Bid packets were distributed via e-mail to dealers in California and Nevada and the bid packets were posted on the District's website. The bid opening took place Friday, December 13, 2019, at 3:00 p.m. at the Bishop office.

Bids were received from one (1) bidder (attached) and were opened at the Bishop office on Friday, December 13, 2019. The bid for the vehicle appeared compliant and met District specifications. The bid is listed below:

Perry Motors, Inc., 2020 Toyota 4Runner, \$38,800.91

Consent Agenda (Action) - Award of Bid and Authorization to Purchase of One (1) New High-Clearance 4-door 4-Wheel Drive Sport Utility Vehicle, Bid Number 2019-V1  
January 9, 2020 – Agenda Item No. 3c– Page 1

**Fiscal Impact:** Funds in the amount of \$45,000 in the replacement vehicle SB270 budget were allocated for a new vehicle for the Keeler office. 100% of the cost of the new vehicle for the Keeler office will be borne by the SB270 budget. Staff has determined the cost of the qualifying vehicle is well within the funds available.

**Board Action** Staff recommends the Board award the bid for and authorize the APCO to purchase one (1) new qualifying high-clearance 4-door 4-wheel-drive sport utility vehicle as specified in Bid Number 2019-V1, for the Keeler office, to the following organization submitting the lowest qualifying bid:

Bid 2019-V1 – Perry Motors, Inc., Bishop, CA, 2020 Toyota 4Runner, \$38,800.91

Should staff, upon inspection, find that the vehicle does not meet District specifications, staff recommends the Board authorize the Air Pollution Control Officer to reject that bid and to accept the next lowest qualifying bid, and so on, until a qualified bid is found, or to reject all bids and to conduct another round of bidding for the replacement vehicle.



**GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT**

157 Short Street, Bishop, California 93514-3537

Tel: 760-872-8211 Fax: 760-872-6109

[www.gbupcd.org](http://www.gbupcd.org)

**BID NUMBER 2019-V1: One (1) Qualifying New 2019/2020 High-Clearance 4-door 4-Wheel Drive Sport Utility Vehicle**

BIDS AND MATERIALS  
TO BE DELIVERED TO:

**GREAT BASIN UNIFIED  
AIR POLLUTION CONTROL DISTRICT  
157 Short Street, Suite 6  
Bishop, CA 93514**

BIDS WILL BE OPENED: **December 13, 2019, 3:00 p.m.**

BID AWARDED: **January 6, 2020 Governing Board Meeting**

DIRECT QUESTIONS TO: **Mr. Chris Lanane/Mr. Alex Clayton, (760) 872-8211**

Prices will be quoted FOB Destination unless otherwise stated. Make your bid or quotations in the space provided on the attached sheets.

**IMPORTANT:** Bid must be sealed with bid number as indicated above on the outside of envelope. **No faxed or e-mailed bids will be accepted.** Read the Instructions and Conditions carefully before making your Bid or Quotation. References to "District" in this document shall mean the Great Basin Unified Air Pollution Control District.

**INSTRUCTIONS AND CONDITIONS**

1. All prices and notations must be typewritten or written in ink. No erasures are permitted. Mistakes may be crossed out with corrections made adjacent and initialed in ink by the person signing the quotation.
2. State the brand or make on each item. If you are quoting on the articles exactly as specified, the words "or equal" must be stricken out by the bidder and initialed. If you are quoting on another make, model, or brand, the manufacturer's name and catalog number must be given with descriptive information and attached to the quotations.
3. Price should be stated in units specified herein.




4. Each quotation must be in a separately sealed envelope with bid number on the outside. It must be submitted to the District's Bishop Office, not later than the hour and day specified herein, at which time it will be publicly opened and read.
5. Time of delivery is a part of the consideration and MUST BE stated in definite terms and adhered to. If the time varies on different items, the bidder shall so state.
6. All quotations must be signed with the Firm's name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
7. No charge for packing, shipping, or for any other purpose will be allowed over and above the prices quoted on this sheet.
8. Contracts and/or purchase orders will be made or entered into with the lowest responsible bidder meeting the specifications. Where more than one item is specified, the District reserves the right to determine the low bidder either on the basis of individual items or on the basis of all items included in the Instructions and Conditions.
9. The right is reserved, unless otherwise stated, to accept or reject any or all quotations or any part thereof, either separately or as a whole, or to waive any inconformity in a bid.
10. In case of default by the vendor, the District may procure the articles or service from other sources.
11. Cost of transportation, handling, and/or inspection on deliveries or offers for delivery which do not meet the specifications will be the responsibility of the vendor.
12. The vendor shall hold the District, its officers, agents, servants and employees, harmless from liability of any nature or kind on account of use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used under this quotation.
13. The vendor will not be held liable for failure or delay in fulfillment if hindered or prevented by fire, strikes, or Acts of God.
14. Verify your quotations before submission as they cannot be withdrawn or corrected, after being opened.
15. Return all sheets of the bid package whether or not you quote a price. If you do not quote, state your reason or your name may be removed from the mailing list.

16. Amounts paid for transportation of property to the District are exempt from Federal Transportation Tax. An exemption certificate is not required where the shipping papers show the consignee as the Great Basin Unified Air Pollution Control District, as such papers may be accepted by the carrier as proof of the exempt character of the equipment.

**THE FOLLOWING MUST BE FILLED IN BY THE BIDDER IN SUBMITTING  
BID:**

TO THE GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT:

We (I) hereby agree to furnish the articles and/or services, at the prices and terms stated,  
subject to the Instructions and Conditions set forth in this bid.

COMPANY NAME Perry Motors, Inc.  
STREET ADDRESS 310 S Main St  
CITY AND STATE Bishop, CA ZIP 93514  
PHONE NO. 760. 872. 4141  
BY Nicole Perry-Morley  
SIGNATURE   
DATED AT Bishop, CA  
ON December 13, 2019

**Specifications for Bid Number 2019-V1  
Great Basin Unified Air Pollution Control District  
Request for Bids for One (1) Motor Vehicle**

**Vehicle type:**           **One (1) New High-Clearance 4-Door 4-Wheel-Drive Sport Utility Vehicle**

**Model year:**           **2019, 2020**

**General Description:** **4-Wheel Drive, 4-Door, Station Wagon-type Vehicle**

**Detailed Specifications:**

Engine Type = V6

Minimum horsepower = 260

Minimum torque = 270 ft-lbs

Minimum ground clearance = 8 inches to transfer case and differential(s)

Minimum highway range\* = 300 miles

Tow specifications: Minimum trailer weight: 3500 lbs. Minimum tongue load: 350 lbs

\*Note: Highway range will be calculated by multiplying the fuel tank capacity by the EPA estimated highway miles per gallon fuel efficiency.

**Vehicle shall come equipped with:**

4-wheel drive

4-doors

Automatic transmission

2-speed transfer case (manual or automatic)

Vehicle Stability Control

Power steering

Power brakes

Front and rear bumpers

Skid plates

Full-size spare tire

Towing package, including Class III towing hitch with 7-pin wire harness outlet

Ventilation system that allows outside air to be cut off ("recirc")

Cruise control

Power windows and door locks

Tilt steering wheel

Driver's seat adjustable lumbar support

Air conditioning

Tinted glass

Intermittent windshield wipers

Rear window wiper

Roof luggage rack, 100 lbs. minimum capacity

Dash instruments/indicators: speed, tachometer, fuel level, oil pressure, coolant temperature, voltage

Backup camera  
AM/FM radio/CD player  
Cloth seats  
Heavy duty vinyl floor mats  
Off-road all-terrain mud and snow tires chosen from the following list:  
B.F. Goodrich All-Terrain T/A KO2, Load Range E, or  
Bridgestone Dueler A/T REVO 3, Load Range E  
Acceptable colors: any light color (e.g. white-preferred, tan, silver, etc.)  
5-year/60,000 mile powertrain warranty

**Special Requirements:**

- 1) The vehicle must have a reliability summary rating of average or better for the model years 2018 and 2019 as rated on the *Consumer Reports* website (available on request) or in the April 2019 edition of *Consumer Reports* magazine.
- 2) There must be local warranty service available within 50 miles of the District's Bishop office for a vehicle to qualify for purchase.
- 3) The vehicle must meet or exceed all Federal safety standards and criteria.

The District has determined that the following vehicles meet the aforementioned criteria:

Toyota 4Runner, 4x4, V6

Great Basin Unified Air Pollution Control District has a Toyota Fleet Account: GE160  
If a bidder believes a vehicle other than those listed above meet the District's criteria, they may contact the District for a determination regarding that vehicle.

All determinations made by the District regarding these special requirements shall be final.

**Bid Form for Bid Number 2019-V1**  
**Great Basin Unified Air Pollution Control District**  
**Request for Bid for One (1) New 2019 or 2020 Qualifying High-Clearance 4-Door,**  
**4-Wheel Drive Sport Utility Vehicle**

Name of Bidder: Perry Motors, Inc

Vehicle Brand(s): Toyota

Vehicle Model(s): 2020 4Runner SR5 4WD (model 8604)

Option or Accessory Package(s): All weather floor mats, roof rack & upgraded BFG All-terrain T/A K02 tires.

Total Vehicle Price for **ONE (1) VEHICLE** Delivered to the District office in Bishop, CA, **including** Tax, License, and All Applicable Government Vehicle Fees for the vehicle.

Amount: \$ 38,800.<sup>91</sup> (Figures)

Thirty-eight thousand eight hundred  
Dollars and ninety one Cents (Words)

Delivery Date for the Vehicle: 90-120 days (Delivery date may be stated in terms of days after award of bid by District)

**Public Notice**

**GREAT BASIN UNIFIED  
AIR POLLUTION CONTROL DISTRICT  
REQUEST FOR BIDS**

**Bid Number 2019-V1**

**One (1) New 2019 or 2020 High-Clearance 4-Door 4-Wheel-Drive Sport Utility Vehicle**

The Clerk of the Board is requesting bids for: one (1) new 2019 or 2020 model high-clearance 4-door 4-wheel drive sport utility vehicle with high and low-range 4-wheel drive capability.

Sealed bids will be accepted until 3:00 p.m. on Friday, December 13, 2019 at which time all bids received will be opened.

For detailed specifications, bid information and special requirements, contact the Clerk of the Board by telephone at (760) 872-8211, in person, or by mail at 157 Short Street, Bishop, California 93514, or at the District's website, [www.gbuapcd.org](http://www.gbuapcd.org), under What's New. Questions regarding this request for bids should be directed to Mr. Chris Lanane or Mr. Alex Clayton at the above address and phone number.

Publication: Inyo Register,  
Publication Dates: 11/28, 30/19, 12/3, 5/19

Publication: The Sheet  
Publication Dates: 11/30/2019 and 12/7/2019

Publication: Tahoe Daily Tribune  
Publication Dates: 11/29, 30/2019 and 12/6, 7/2019

## 2020 4Runner SR5 V6 4x4 (model 8664)

### Standard Features

#### MECHANICAL & PERFORMANCE

- 4.0L DOHC 24-Valve V6 w/Dual Independent VVT-i, 270HP / 278 Lb.-Ft. Torque
- 5-Speed Auto Transmission w/ECT-i
- Hill-Start and Downhill Assist Control
- Part-Time 4WD System with Active TRAC
- Tow Hitch Receiver w/7 & 4-Pin Connector

#### SAFETY & CONVENIENCE

- Toyota Safety Sense P: Pre-Collision Sys w/Pedestrian Detection, Dynamic Radar Cruise Control, Lane Departure Alert, Automatic High Beams
- Star Safety System: Vehicle Stability Control, Traction Control, Anti-Lock Brake System with EBD, Brake Assist and Smart Stop Technology

#### EXTERIOR

- Power Sliding Rear Window
- Skid Plates-On Engine/Front Suspension, Fuel Tank, and Transfer Case
- 17" Alloy Wheels
- Full Size Spare Tire

#### INTERIOR

- Audio - 8" Touch Screen, 8 Spkrs, HandsFree Bluetooth Phone/Music, USB Media Port, 2 USB Charge-Ports SiriusXM w/3-Month All Access Trial Android Auto & Apple CarPlay Compatible
- Fabric-Trimmed, 8-Way Power Driver Seat, 40/20/40 Split, Recline&Fold-Flat 2nd-Row
- Connected Services - Safety Connect with 1-year trial, Wi-Fi Connect w/2GB within 3-month trial

### Post Production Options

2T	All Weather Floor Liners/Cargo Tray	\$ 165
3T	Roof Rack Cross Bars	\$ 110

Tire upgrade: BFG All-Terrain T/A K02, Load Range E- \$1026



<b>Purchase Information Screen</b>	<b>uTil</b>	<b>eXit</b>

<b>Purchase Information Screen</b>			
1. Contract Date:	<input type="text" value="12/13/19"/>	Deal#:	<input type="text" value="30542"/>
2. Bank (W):	<input type="text" value="CASH"/>	18. Service Contract:	<input type="text"/>
3. L,F Name:	<input type="text" value="GREAT BASIN UNIFIED APCD"/>	19. GAP Contract (W):	<input type="text"/>
4. City/County/Zip(W):	<input type="text"/>	20. Maint.Contract(W):	<input type="text"/>
5. Stock Number:	<input type="text"/>	21. >APR = "0":	<input type="text"/>
6. >>M.S.R.P.:	<input type="text"/>	22. >TERM= "0":	<input type="text"/>
7. Cash Price:	<input type="text" value="\$ 34,872.00"/>	23. SalesTax \$/Amt:	<input type="text" value="7.7500%"/> <input type="text" value="\$ 2,780.16"/>
8. Total AMO/WeOwe(W):	<input type="text" value="\$ 1,026.00"/>		
9. Customer Cash Down:	<input type="text"/>	24. DaysTo/1stPmtDate:	<input type="text" value="01/12/20"/>
10. Deferred Down (W):	<input type="text"/>	25. >>P A Y M E N T<<:	<input type="text" value="\$ 38,800.91"/>
11. Rebate(s) (W):	<input type="text"/>		
12. Trade(s) 1 & 2 (W):	<input type="text"/>	Sale Subtotal:	<input type="text" value="\$ 35,898.00"/>
>>>Total Down:	<input type="text"/>	Total Financed:	<input type="text" value="\$ 38,800.91"/>
13. DOC Fee :	<input type="text" value="\$ 85.00"/>	Finance Charge:	<input type="text"/>
14. CA Tire Fee:	<input type="text" value="\$ 8.75"/>	Total Other Charges:	<input type="text"/>
15. DMV/SmgExempt (W):	<input type="text"/>	Total of Payments:	<input type="text" value="\$ 38,800.91"/>
16. Smog/GVW Fees (W):	<input type="text"/>	Deferred Price:	<input type="text"/>
17. >>>Total Fees (W)	<input type="text" value="\$ 122.75"/>	Unpaid Balance:	<input type="text" value="\$ 38,800.91"/>

<b>Command Window</b>				
Command:	<input style="width: 90%;" type="text"/>			
F1-Help	F2-Home	F3-Save	F4-Cancel	SF8-Fee/Tax



## GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

157 Short Street, Bishop, California 93514-3537  
Tel: 760-872-8211 Fax: 760-872-6109

### BOARD REPORT

**Mtg. Date:** January 9, 2020

**To:** District Governing Board

**From:** Christopher Lanane, Air Monitoring Specialist

**Subject:** Award of Bid and Authorization to Purchase of One (1) New High-Clearance 4-door All-Wheel Drive Hybrid Sport Utility Vehicle, Bid Number 2019-V2

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**Summary:** Staff determined a replacement vehicle was needed for the Bishop office, based on District guidelines for regular vehicle assessment, which state that field vehicles may be replaced after they have accumulated 110,000 miles, or when staff determines that significant maintenance and/or safety issues warrant replacement. It was determined that the following vehicle is in need of replacement:

2001 Toyota 4Runner sport utility vehicle, odometer reading: 118,000 miles, Bishop

The cost of maintenance for this vehicle is now close to the residual value of the vehicle, therefore, it is more cost-effective to replace the vehicle rather than continue to repair it.

Staff has determined that the appropriate replacement vehicle for the District would be the following:

One (1) new 2019 or 2020 high-clearance 4-door all-wheel drive hybrid sport utility vehicle

Funds had been budgeted for the vehicle and bids were solicited according to the District's Purchasing, Bidding, and Contracting Policy. The public notice announcing the bid was published beginning November 28, 2019. Bid packets were distributed via e-mail to dealers in California and Nevada and the bid packets were posted on the District's website. The bid opening took place Friday, December 13, 2019, at 3:00 p.m. at the Bishop office.

Bids were received from one (1) bidder (Attached) and were opened at the Bishop office on Friday, December 13, 2019. The bid for the vehicle appeared compliant and met District specifications. The bid is listed below:

Perry Motors, Inc., 2020 Toyota RAV4 Hybrid, \$29,230.46

Consent Agenda (Action) - Award of Bid and Authorization to Purchase of One (1) New High-Clearance 4-door All-Wheel Drive Hybrid Sport Utility Vehicle, Bid Number 2019-V2  
January 9, 2020 – Agenda Item No. 3d – Page 1

**Fiscal Impact:** Funds in the amount of \$45,000 in the replacement vehicle District budget were allocated for a new vehicle for the Bishop office. 100% of the cost of the new vehicle for the Bishop office will be borne by the District budget. Staff has determined the cost of the qualifying vehicle is well within the funds available.

**Board Action:** Staff recommends the Board award the bid for and authorize the APCO to purchase one (1) new qualifying high-clearance 4-door all-wheel-drive hybrid sport utility vehicle as specified in Bid Number 2019-V2, for the Bishop office, to the following organization submitting the lowest qualifying bid:

For 2019-V2 – Perry Motors, Inc., Bishop, CA, at \$29,230.46

Should staff, upon inspection, find that either vehicle does not meet District specifications, staff recommends the Board authorize the Air Pollution Control Officer to reject that bid and to accept the next lowest qualifying bid, and so on, until a qualified bid is found, or to reject all bids and to conduct another round of bidding for the replacement vehicle.



**GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT**

157 Short Street, Bishop, California 93514-3537

Tel: 760-872-8211 Fax: 760-872-6109

[www.gbupcd.org](http://www.gbupcd.org)

**BID NUMBER 2018-V2: One (1) Qualifying New 2018/2019 High-Clearance 4-door All-Wheel Drive Hybrid Sport Utility Vehicle**

BIDS AND MATERIALS

TO BE DELIVERED TO:

**GREAT BASIN UNIFIED  
AIR POLLUTION CONTROL DISTRICT  
157 Short Street, Suite 6  
Bishop, CA 93514**

BIDS WILL BE OPENED: **December 13, 2019, 3:00 p.m.**

BID AWARDED: **January 9, 2020 Governing Board Meeting**

DIRECT QUESTIONS TO: **Mr. Chris Lanane/Ms. Ann Logan, (760) 872-8211**

Prices will be quoted FOB Destination unless otherwise stated. Make your bid or quotations in the space provided on the attached sheets.

**IMPORTANT:** Bid must be sealed with bid number as indicated above on the outside of envelope. **No faxed or e-mailed bids will be accepted.** Read the Instructions and Conditions carefully before making your Bid or Quotation. References to "District" in this document shall mean the Great Basin Unified Air Pollution Control District.

**INSTRUCTIONS AND CONDITIONS**

1. All prices and notations must be typewritten or written in ink. No erasures are permitted. Mistakes may be crossed out with corrections made adjacent and initialed in ink by the person signing the quotation.
2. State the brand or make on each item. If you are quoting on the articles exactly as specified, the words "or equal" must be stricken out by the bidder and initialed. If you are quoting on another make, model, or brand, the manufacturer's name and catalog number must be given with descriptive information and attached to the quotations.
3. Price should be stated in units specified herein.

4. Each quotation must be in a separately sealed envelope with bid number on the outside. It must be submitted to the District's Bishop Office, not later than the hour and day specified herein, at which time it will be publicly opened and read.
5. Time of delivery is a part of the consideration and MUST BE stated in definite terms and adhered to. If the time varies on different items, the bidder shall so state.
6. All quotations must be signed with the Firm's name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
7. No charge for packing, shipping, or for any other purpose will be allowed over and above the prices quoted on this sheet.
8. Contracts and/or purchase orders will be made or entered into with the lowest responsible bidder meeting the specifications. Where more than one item is specified, the District reserves the right to determine the low bidder either on the basis of individual items or on the basis of all items included in the Instructions and Conditions.
9. The right is reserved, unless otherwise stated, to accept or reject any or all quotations or any part thereof, either separately or as a whole, or to waive any inconformity in a bid.
10. In case of default by the vendor, the District may procure the articles or service from other sources.
11. Cost of transportation, handling, and/or inspection on deliveries or offers for delivery which do not meet the specifications will be the responsibility of the vendor.
12. The vendor shall hold the District, its officers, agents, servants and employees, harmless from liability of any nature or kind on account of use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used under this quotation.
13. The vendor will not be held liable for failure or delay in fulfillment if hindered or prevented by fire, strikes, or Acts of God.
14. Verify your quotations before submission as they cannot be withdrawn or corrected, after being opened.
15. Return all sheets of the bid package whether or not you quote a price. If you do not quote, state your reason or your name may be removed from the mailing list.

16. Amounts paid for transportation of property to the District are exempt from Federal Transportation Tax. An exemption certificate is not required where the shipping papers show the consignee as the Great Basin Unified Air Pollution Control District, as such papers may be accepted by the carrier as proof of the exempt character of the equipment.

**THE FOLLOWING MUST BE FILLED IN BY THE BIDDER IN SUBMITTING  
BID:**

TO THE GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT:

We (I) hereby agree to furnish the articles and/or services, at the prices and terms stated,  
subject to the Instructions and Conditions set forth in this bid.

COMPANY NAME Perry Motors, Inc  
STREET ADDRESS 310 S Main St  
CITY AND STATE Bishop, CA ZIP 93514  
PHONE NO. 760. 872. 4141  
BY Nicole Perry-Morley  
SIGNATURE N Morley  
DATED AT Bishop CA  
ON December 12, 2019

**Specifications for Bid Number 2019-V2  
Great Basin Unified Air Pollution Control District  
Request for Bids for One (1) Motor Vehicle**

**Vehicle type:** One (1) New High-Clearance 4-Door All-Wheel-Drive Hybrid Sport Utility Vehicle

**Model year:** 2019, 2020

**General Description:** All-Wheel Drive, 4-Door, Station Wagon-type Hybrid Vehicle

**Detailed Specifications:**

Engine Type = Hybrid Gasoline/Electric Motor

Minimum horsepower = Combined output 200

Minimum torque = NA

Minimum ground clearance = 8 inches to transfer case and differential(s) Minimum highway range\* = 300 miles

Tow specifications: Minimum trailer weight: 1500 lbs. Minimum tongue load: 150 lbs.

\*Note: Highway range will be calculated by multiplying the fuel tank capacity by the EPA estimated highway miles per gallon fuel efficiency.

**Vehicle shall come equipped with:**

All-wheel drive

4-doors

Automatic transmission

Engine oil cooler

Automatic transmission fluid cooler

Hybrid system cooler

Vehicle Stability Control

Power steering

Power brakes

Front and rear bumpers

Skid plates

Blind spot monitor with Rear Cross Traffic Alert system

Spare tire

Ventilation system that allows outside air to be cut off ("recirc")

Cruise control

Power windows and door locks

Tilt steering wheel

Driver's seat adjustable lumbar support

Air conditioning

Tinted glass

Intermittent windshield wipers

Rear window wiper

Roof luggage rack, 100 lbs. minimum capacity



Dash instruments/indicators: speedometer, fuel level, hybrid power meter,  
coolant temperature  
Backup camera  
AM/FM radio/CD player  
Cloth seats  
Heavy duty vinyl floor mats  
All-season mud and snow tires  
Acceptable colors: any light color (e.g. white-preferred, tan, silver, etc.)  
3-year/36,000 mile basic warranty  
5-year/60,000 mile powertrain warranty  
8-year/100,000 mile hybrid system/hybrid battery warranty

**Special Requirements:**

- 1) The vehicle must have a reliability summary rating of average or better for the model years 2018 and 2019 as rated on the *Consumer Reports* website (available on request) or in the April 2019 edition of *Consumer Reports* magazine.
- 2) There must be local warranty service available within 50 miles of the District's Bishop office for a vehicle to qualify for purchase.
- 3) The vehicle must meet or exceed all Federal safety standards and criteria.

The District has determined that the following vehicles meet the aforementioned criteria:

Toyota RAV4 AWD Hybrid  
Honda CR-V AWD Hybrid

Great Basin Unified Air Pollution Control District has a Toyota Fleet Account: GE160  
If a bidder believes a vehicle other than those listed above meet the District's criteria, they may contact the District for a determination regarding that vehicle.

All determinations made by the District regarding these special requirements shall be final.

**Bid Form for Bid Number 2019-V2**  
**Great Basin Unified Air Pollution Control District**  
**Request for Bid for One (1) New 2019 or 2020 Qualifying High-Clearance 4-Door,**  
**All-Wheel Drive Hybrid Sport Utility Vehicle**

Name of Bidder: Perry Motors, Inc.

Vehicle Brand(s): Toyota

Vehicle Model(s): Rav4 Hybrid 2020 LE AWD(4435)

Option or Accessory Package(s): Blind spot monitor, all weather  
floor mats, roof rack & crossbars

Total Vehicle Price for **ONE (1) VEHICLE** Delivered to the District office in Bishop, CA, **including** Tax, License, and All Applicable Government Vehicle Fees for the vehicle.

Amount: \$ 29,230.46 (Figures)

Twentynine thousand two hundred  
thirty Dollars and fourty six Cents (Words)

Delivery Date for the Vehicle: 90-120 days (Delivery date may be stated in terms of days after award of bid by District)

**Public Notice**

**GREAT BASIN UNIFIED  
AIR POLLUTION CONTROL DISTRICT  
REQUEST FOR BIDS**

**Bid Number 2019-V2**

**One (1) New 2019 or 2020 High-Clearance 4-Door All-Wheel-Drive Hybrid Sport Utility Vehicle**

The Clerk of the Board is requesting bids for: one (1) new 2019 or 2020 model high-clearance 4-door all-wheel drive hybrid sport utility vehicle.

Sealed bids will be accepted until 3:00 p.m. on Friday, December 13, 2019 at which time all bids received will be opened.

For detailed specifications, bid information and special requirements, contact the Clerk of the Board by telephone at (760) 872-8211, in person, or by mail at 157 Short Street, Bishop, California 93514, or at the District's website, [www.gbuapcd.org](http://www.gbuapcd.org), under What's New. Questions regarding this request for bids should be directed to Mr. Chris Lanane or Ms. Ann Logan at the above address and phone number.

Publication: Inyo Register,  
Publication Dates: 11/28, 30/19, 12/3, 5/19

Publication: The Sheet  
Publication Dates: 11/30/2019 and 12/7/2019

Publication: Tahoe Daily Tribune  
Publication Dates: 11/29, 30/2019 and 12/6, 7/2019



## Purchase Information Screen

1. Contract Date:	12/13/19	Deal#:	30543
2. Bank (W):	CASH	18. Service Contract:	
3. L,F Name:	GREAT BASIN UNIFIED APCD	19. GAP Contract (W):	
4. City/County/Zip(W):		20. Maint.Contract(W):	
5. Stock Number:		21. >APR = "0":	
6. >>M.S.R.P.:		22. >TERM= "0":	
7. Cash Price:	\$ 27,008.00	23. SalesTax \$/Amt:	7.7500% \$ 2,099.71
8. Total AMO/WeOwe(W):			
9. Customer Cash Down:		24. DaysTo/1stPmtDate:	01/12/20
10. Deferred Down (W):		25. >>P A Y M E N T<<:	\$ 29,230.46
11. Rebate(s) (W):			
12. Trade(s) 1 & 2 (W):		Sale Subtotal:	\$ 27,008.00
>>>Total Down:		Total Financed:	\$ 29,230.46
13. DOC Fee :	\$ 85.00	Finance Charge:	
14. CA Tire Fee:	\$ 8.75	Total Other Charges:	
15. DMV/SmgExempt (W):		Total of Payments:	\$ 29,230.46
16. Smog/GVW Fees (W):		Deferred Price:	
17. >>>Total Fees (W)	\$ 122.75	Unpaid Balance:	\$ 29,230.46

## Command Window

Command: 

F1-Help

F2-Home

F3-Save

F4-Cancel

SF8-Fee/Tax

## 2020 Toyota Rav4 Hybrid LE AWD (model 4435)

### Standard Features

#### MECHANICAL & PERFORMANCE

- 2.5L 4-Cylinder Engine 219 Combined Net Horsepower
- Electronic Continuous Var. Tran. (ECVT)
- Electronic On-Demand All-Wheel Drive

#### SAFETY & CONVENIENCE

- Toyota Safety Sense 2.0: Pre-Collision Sys w/ Pedestrian Detection, Full-Speed Range Dynamic Radar Cruise Control, Lane Departure Alert w/ Steering Assist, Lane Tracing Assist, Automatic High Beams, Road Sign Assist
- STAR Safety System: VSC, TRAC, ABS, Elect Brake-Force Distribution, Brake Assist & Smart Stop Technology
- Backup Camera
- 8 Airbags
- LATCH-Lower Anchor & Tether for CHildren

#### EXTERIOR

- LED Headlights
- LED Daytime Running Lights
- 17-in. Five-Spoke Silver Alloy Wheels

#### INTERIOR

- Audio - 7" Touch-Screen, 6 Spkrs, HandsFree Bluetooth Phone/Music, USB Media Port, SiriusXM w/ 3-Month All Access Trial, Android Auto & Apple CarPlay Compatible
- Dual Zone Auto A/C w/ Rear Vents
- Fabric Seats
- Remote Keyless Entry
- For Full Product Details, Please Visit [Toyota.com/RAV4](http://Toyota.com/RAV4)

### Factory Accessories

BD	Blind Spot Monitor w/ Rear Cross-Traffic Alert -Includes Color-Keyed Heated PowerOutside Mirrors w/ Turn Signal &Blind Spot Warning Indicators	\$ 508
FE	50 State Emissions	NA

### Post Production Options

2T	All Weather Floor Liners and Cargo Tray	\$ 165
3T	Roof Rack Cross Bars	\$ 210



## GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

157 Short Street, Bishop, California 93514-3537

Tel: 760-872-8211 Fax: 760-872-6109

### BOARD REPORT

**Mtg. Date:** January 9, 2020

**To:** District Governing Board

**From:** Susan Cash, Administrative Projects Manager

**Subject:** Approval of District Lactation Accommodation Policy per SB 142

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#### Summary:

California employers are required to allow an employee to use their break time to express breast milk and to provide a private location other than a bathroom for such lactation accommodation. Under SB 142, an employer must now provide a private lactation room other than a bathroom that must be in “close proximity to the employee’s workspace” with the following features:

- Is shielded from view and free from intrusion while the employee expresses milk;
- Contain a surface to place a breast pump and personal items;
- Contain a place to sit;
- Have access to electricity or alternative devices (such as extension cords or charging stations) needed to operate an electric or battery-powered breast pump.

An employer may comply with this new law by designating a lactation location that is temporary due to operational, financial or space limitations so long as such space still meets the above-referenced requirements.

Separately, employers must also provide access to a sink with running water and a refrigerator or other cooling device suitable for storing milk in close proximity to the employee’s workspace.

If an employer uses a multipurpose room as a lactation room, such use shall take precedence over other uses but only for the time it is in use for lactation purposes.

The only potential exemption to these new requirements is for employers with fewer than fifty (50) employees who can demonstrate that this requirement would impose an undue hardship by causing the employer significant difficulty or expense when considered in relation to the size, financial resources, nature, or structure of the employer’s business. An employer who can establish such undue hardship shall make reasonable efforts to provide the employee with the use of a room or other location, other than a toilet stall, in close proximity to the employee’s work area, for the employee to express milk in private. The District does not qualify for this exemption, as the majority of the

District's employees have private offices that meet the legal requirements for lactation space. Those who do not have private offices can be easily accommodated in other spaces.

An employer who fails to provide break time or adequate lactation accommodations may be fined one hundred dollars (\$100) for each day an employee is denied reasonable break time or adequate space to express milk.

In addition, SB 142 requires that California employers develop and implement a policy regarding lactation accommodation requirements that include the following:

- A statement about an employee's right to request lactation accommodation;
- The process by which the employee makes the request;
- An employer's obligation to respond to the request; and
- A statement about an employee's right to file a complaint with the Labor Commissioner for any violation of the law.

Employers are required to include the policy in an employee handbook or set of policies that are made available to employees, and distribute the policy to new employees at the time of hire and when an employee makes an inquiry about or requests parental leave. If an employer cannot provide break time or a location that complies with their policy, the employer must provide a written response to the employee.

The APCO and Administrative Projects Manager met and conferred on the potential impacts of implementing this policy with the two Employee Associations; no impacts were identified. Both associations provided valuable input into the language of the policy and almost all of their suggestions were integrated into the policy. The associations' participation and input are appreciated.

**Fiscal Impact:**

None.

**Board Action:**

Approve the District Lactation Accommodation Policy

**Attachments:**

1. District Lactation Accommodation Policy (draft)
2. SB 142

# **GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT LACTATION ACCOMMODATION POLICY**

## **Introduction**

The Great Basin Unified Air Pollution Control District (“District”) recognizes the need to promote a work environment that is supportive of employees who wish to express milk or breastfeed their children at work.

## **Statement of Policy**

The District encourages employees and management to have a positive, accepting attitude of working women and breastfeeding. The District’s Lactation Accommodation Policy shall be disseminated to every incoming employee, as well as to employees requesting parental leave. In accordance with Federal and California State laws, it is the policy of the District to accommodate nursing employees’ lactation needs by providing:

### **1. Reasonable break time to express milk or breastfeed (lactation time)**

If an employee chooses to work while expressing milk or breastfeeding, the employee may do so while continuing to work on paid time. If the employee chooses not to work, or is unable to work, the lactation time should be the same as the employee’s regular break time.

The District must make separate time available if an employee needs extra or different time than their regularly scheduled breaks. For time that may be needed beyond the usual break times, an employee may use personal leave if available, otherwise any time beyond the employee’s regular break time will be unpaid. Non-exempt employees do not have scheduled or limited breaks, and thus time expressing milk or breastfeeding does not require use of personal leave. At management discretion, beginning or ending work times may be adjusted to accommodate these breaks.

### **2. An appropriate private location**

Appropriate private space shall be provided with reasonable efforts made for the location to be in close proximity to the nursing employees’ work area. The space should be safe, clean, and free from hazardous materials, contain a surface other than the floor to place a breast pump and personal items, be equipped with an electrical outlet, and have comfortable seating.

The location may be the place where the nursing mother normally works if there is adequate privacy (e.g., the employee’s private office, a supervisor’s private office, or a conference room that can be secured).

Areas such as restrooms, closets or storage rooms are not appropriate spaces for lactation purposes. Storage rooms that do not contain noxious materials may be converted to be acceptable private spaces. If a multipurpose room is used for lactation among other uses, the use of the room for lactation shall take precedence.



A sink with running water and a refrigerator suitable for storing milk (or another cooling device) shall be made available in close proximity to the employee's workplace.

For non-traditional worksites and any required travel, the employee and the supervisor and/or the District's Human Resources Office should enter into a good faith interactive process to identify reasonable accommodations.

### **3. Notice/Information**

The District's Human Resources Office shall provide a copy of this policy to employees prior to their maternity leave and after returning to work. Human Resource staff should document furnishing the policy to employees on both occasions.

The Human Resources Office shall continue to be the lead division for equal employment opportunity policy, complaint resolution, and reasonable accommodation. As such, the Human Resources Office shall be the lead division for lactation accommodation and shall monitor and provide guidance to other divisions for compliance with this directive and other non-discrimination laws, policies and procedures, and recommended training.

#### **Lactation Accommodation Request Procedure**

An employee has the right to request lactation accommodation. An employee who has need for lactation accommodation should inform her supervisor and/or the District's Human Resources Office and discuss any relevant workload or scheduling issues.

Supervisors and/or Human Resource staff who receive a lactation accommodation request shall do the following:

1. Review available space in the division and prepare to provide appropriate nearby space and break time.
2. Contact the Human Resources Office for advice and assistance if you are unable to locate appropriate space to meet an employee's request.
3. Respond to the employee's request in writing detailing accommodations that will be made.

#### **Zero Tolerance**

Lactation should not constitute a source of discrimination in employment or in access to employment. It is prohibited under this policy to harass a lactating employee; such conduct unreasonably interferes with an employee's work performance and creates an intimidating, hostile or offensive working environment. Any incident of harassment of a lactating employee will be addressed in accordance with the District's policies and procedures for discrimination and harassment.

### **Filing a Complaint**

Nursing mothers who feel they have been denied appropriate accommodation are encouraged to contact the Human Resources Office. The Human Resources Office may be contacted for information to file a complaint. Investigations will be conducted in accordance with the District Discrimination Complaint Procedure.

Complaints may also be filed with the State compliance agency (Department of Fair Employment and Housing (DFEH) and/or State Labor Commission), and/or the Federal compliance agency (Equal Employment Opportunity Commission (EEOC)).

## **Senate Bill No. 142**

### **CHAPTER 720**

An act to amend Sections 1030, 1031, and 1033 of, and to add Section 1034 to, the Labor Code, relating to employment.

[Approved by Governor October 10, 2019. Filed with Secretary of State October 10, 2019.]

#### **LEGISLATIVE COUNSEL'S DIGEST**

SB 142, Wiener. Employees: lactation accommodation.

Existing law prohibits an employer, who is required by law to give an employee a rest period during a workday, from requiring the employee to work during the rest period. Existing law requires an employer to pay the employee one additional hour of pay, at the employee's regular rate of compensation, for each rest period not provided. Existing law requires employers to provide a reasonable amount of break time to employees desiring to express milk for the employee's infant child. Existing law also requires an employer to make reasonable efforts to provide the employee with the use of a room, or other location, other than a bathroom, in close proximity to the employee's work area, for the employee to express milk in private. Existing law exempts an employer from the break time requirement if the employer's operations would be seriously disrupted by providing that time to employees desiring to express milk. Existing law subjects employers who violate these provisions to a civil penalty of \$100 per violation and authorizes the Labor Commissioner to issue citations for those violations.

This bill would instead require an employer to provide a lactation room or location that includes prescribed features and would require an employer, among other things, to provide access to a sink and refrigerator in close proximity to the employee's workspace, as specified. The bill would deem denial of reasonable break time or adequate space to express milk a failure to provide a rest period in accordance with state law. The bill would prohibit an employer from discharging, or in any other manner discriminating or retaliating against, an employee for exercising or attempting to exercise rights under these provisions and would establish remedies that include filing a complaint with the Labor Commissioner. The bill would authorize employers with fewer than 50 employees to seek an exemption from the requirements of these provisions if the employer demonstrates that the requirement posed an undue hardship by causing the employer significant difficulty or expense, as specified. The bill would require an employer who obtains an exemption to make a reasonable effort to provide a place for an employee to express milk in private, as specified.

The bill would require an employer to develop and implement a policy regarding lactation accommodation and make it available to employees, as specified.

*The people of the State of California do enact as follows:*

SECTION 1. Section 1030 of the Labor Code is amended to read:

1030. Every employer, including the state and any political subdivision, shall provide a reasonable amount of break time to accommodate an employee desiring to express breast milk for the employee's infant child each time the employee has need to express milk. The break time shall, if possible, run concurrently with any break time already provided to the employee. Break time for an employee that does not run concurrently with the rest time authorized for the employee by the applicable wage order of the Industrial Welfare Commission shall be unpaid.

SEC. 2. Section 1031 of the Labor Code is amended to read:

1031. (a) An employer shall provide an employee with the use of a room or other location for the employee to express milk in private. The room or location may include the place where the employee normally works if it otherwise meets the requirements of this section.

(b) A lactation room or location shall not be a bathroom and shall be in close proximity to the employee's work area, shielded from view, and free from intrusion while the employee is expressing milk.

(c) A lactation room or location shall comply with all of the following requirements:

(1) Be safe, clean, and free of hazardous materials, as defined in Section 6382.

(2) Contain a surface to place a breast pump and personal items.

(3) Contain a place to sit.

(4) Have access to electricity or alternative devices, including, but not limited to, extension cords or charging stations, needed to operate an electric or battery-powered breast pump.

(d) The employer shall provide access to a sink with running water and a refrigerator suitable for storing milk in close proximity to the employee's workspace. If a refrigerator cannot be provided, an employer may provide another cooling device suitable for storing milk, such as an employer-provided cooler.

(e) Where a multipurpose room is used for lactation, among other uses, the use of the room for lactation shall take precedence over the other uses, but only for the time it is in use for lactation purposes.

(f) (1) An employer in a multitenant building or multiemployer worksite may comply with this section by providing a space shared among multiple employers within the building or worksite if the employer cannot provide a lactation location within the employer's own workspace.

(2) Employers or general contractors coordinating a multiemployer worksite shall either provide lactation accommodations or provide a safe

and secure location for a subcontractor employer to provide lactation accommodations on the worksite, within two business days, upon written request of any subcontractor employer with an employee that requests an accommodation.

(g) An agricultural employer, as defined in Section 1140.4, shall be deemed to be in compliance with this section if the agricultural employer provides an employee wanting to express milk with a private, enclosed, and shaded space, including, but not limited to, an air-conditioned cab of a truck or tractor.

(h) An employer may comply with this section by designating a lactation location that is temporary, due to operational, financial, or space limitations. These temporary spaces shall not be a bathroom and shall be in close proximity to the employee's work area, shielded from view, free from intrusion while the employee is expressing milk, and otherwise compliant with this section.

(i) An employer that employs fewer than 50 employees may be exempt from a requirement of this section if it can demonstrate that a requirement would impose an undue hardship by causing the employer significant difficulty or expense when considered in relation to the size, financial resources, nature, or structure of the employer's business. If that employer can demonstrate that the requirement to provide an employee with the use of a room or other location, other than a bathroom, would impose such undue hardship, the employer shall make reasonable efforts to provide the employee with the use of a room or other location, other than a toilet stall, in close proximity to the employee's work area, for the employee to express milk in private.

SEC. 3. Section 1033 of the Labor Code is amended to read:

1033. (a) The denial of reasonable break time or adequate space to express milk in accordance with this chapter shall be deemed a failure to comply for purposes of Section 226.7. An aggrieved employee may file a complaint under this subdivision with the Labor Commissioner pursuant to Section 98.

(b) An employer shall not discharge, or in any other manner discriminate or retaliate against, an employee for exercising or attempting to exercise any right protected under this chapter. This subdivision is not intended to limit or expand an employee's rights pursuant to Section 98.6. An aggrieved employee may file a complaint under this subdivision with the Labor Commissioner pursuant to Section 98.7.

(c) An employee may report a violation of this chapter to the Labor Commissioner's field enforcement unit. If, upon inspection or investigation, the Labor Commissioner determines that a violation of this chapter has occurred, the Labor Commissioner may issue a citation and may impose a civil penalty in the amount of one hundred dollars (\$100) for each day that an employee is denied reasonable break time or adequate space to express milk in violation of this chapter. The procedures for issuing, contesting, and enforcing judgments for citations or civil penalties issued by the Labor

Commissioner for violations of this chapter shall be the same as those set forth in Section 1197.1.

(d) Notwithstanding any other provision of this code, violations of this chapter shall not be misdemeanors under this code.

SEC. 4. Section 1034 is added to the Labor Code, to read:

1034. (a) An employer shall develop and implement a policy regarding lactation accommodation that includes the following:

(1) A statement about an employee's right to request lactation accommodation.

(2) The process by which the employee makes the request described in paragraph (1).

(3) An employer's obligation to respond to the request described in paragraph (1) as outlined in subdivision (d).

(4) A statement about an employee's right to file a complaint with the Labor Commissioner for any violation of a right under this chapter.

(b) The employer shall include the policy described in subdivision (a) in an employee handbook or set of policies that the employer makes available to employees.

(c) The employer shall distribute the policy described in subdivision (a) to new employees upon hiring and when an employee makes an inquiry about or requests parental leave.

(d) If an employer cannot provide break time or a location that complies with the policy described in subdivision (a), the employer shall provide a written response to the employee.

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## GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

157 Short Street, Bishop, California 93514-3537

Tel: 760-872-8211 Fax: 760-872-6109

### BOARD REPORT

**Mtg. Date:** January 9, 2020

**To:** District Governing Board

**From:** Susan Cash, Administrative Projects Manager

**Subject:** Adoption of Publicly Available Pay Schedule for Fiscal Year 2019/2020  
as Required by the California Public Employees' Retirement System  
(CalPERS)

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#### **Summary:**

The Air Pollution Control Officer's contract amendment was approved by your board at the November 2019 board meeting.

In order to meet the California Public Employees' Retirement System (CalPERS) requirements set forth in Government Code § 20636 (b)(1) and California Code of Regulations (CCR) § 570.5, the Governing Board must approve a comprehensive pay schedule for all District positions - including appointed positions - independent from the salary schedules attached to the Memoranda of Understanding or included in Employment Agreements or Personal Services Contracts. The attached pay schedule details what the Governing Board approved at the November 7, 2019 meeting in a format that is acceptable to CalPERS.

#### **Board Action:**

Staff recommends that the Governing Board approve the attached salary schedule reflecting all District positions and associated salaries in order to meet the California Public Employees' Retirement System (CalPERS) requirements of Government Code § 20636 (b)(1) and CCR § 570.5.

# GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

Publicly Available Pay Schedule (CCR 570.5)

Fiscal Year 2019 - 2020

<u>Position</u>	<u>Monthly Salary Rate</u>	
	<u>Low</u>	<u>High</u>
Air Pollution Control Officer	12,742	
Deputy Air Pollution Control Officer	9,255	11,250
Director of Technical Services	7,585	9,219
Administrative Projects Manager	7,362	8,948
Sr. Research & Systems Analyst	7,362	8,948
Senior Scientist	7,217	8,772
Air Monitoring Specialist	7,075	8,599
Air Quality Specialist II	6,867	8,346
Research & System Analyst II	6,278	7,631
Air Monitoring Technical Specialist	5,914	7,189
Air Quality Specialist I	5,914	7,189
Technical Services Specialist	5,914	7,189
Air Monitoring Technician II	5,408	6,573
Field Services Technician II	5,408	6,573
Research & System Analyst I	5,408	6,573
Administrative Specialist/Permit Coordinator/Clerk of the Board	5,408	6,573
Fiscal Services Technician	5,408	6,573
Field Services Technician I	4,896	5,951
Air Monitoring Technician I	4,705	5,718

Adopted by the Governing Board 1/9/2020, effective 9/5/2019





## GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

157 Short Street, Bishop, California 93514-3537

Tel: 760-872-8211 Fax: 760-872-6109

### BOARD REPORT

**Mtg. Date:** January 9, 2020

**To:** District Governing Board

**From:** Phillip L. Kiddoo, Air Pollution Control Officer  
Ann Logan, Deputy Air Pollution Control Officer

**Subject:** Potential Revisions to District's Smoke Management Program and Associated Open Outdoor Burning Rules

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Following discussion at the November 2019 Board meeting and public workshop, District staff has prepared redline copies of the draft updated Smoke Management Program and District Rule 411-Wildland Vegetation Management Burning in Wildland and Wildland/Urban Interface Areas (see Attachment 1 and 2).

The potential revisions to the Smoke Management Program and District Rule 411 include:

- Removal of redundant sections
- Updated the language to state that burning shall be managed to minimize smoke impacts to populated areas, protect public health, and to prevent public nuisance
- Removal of the prohibition from burning on Sundays and holidays
- Incorporation of requirements for unplanned or naturally ignited wildland fires managed for resource benefits
- Addition of guidelines for cross jurisdictional smoke impacts
- An emphasis on prioritizing public outreach and protection of public health

These revisions should assist the prescribed burning program while ensuring the District retains the appropriate authority and discretion to protect public health.

### **Fiscal Impact**

District Rule 308, Prescribed Burning Fee, sets annual flat fees for land management agencies that conduct burn projects for range, forest and wildland vegetation management on areas greater than 1 acre in size or that are estimated to produce more than one ton of particulate matter. During Fiscal Year 2018-2019, the District collected \$5,842 in permit fees associated with prescribed burning. To date during Fiscal Year 2019-2020, the District has collected \$4,799. At this time, there has not been consideration of any changes to the fees associated with the District Smoke Management Program. In

the future, District staff does plan to incorporate a review of the Smoke Management fees in the District fee analysis discussed in Agenda Item 5.

**Board Action:**

None, this item is presented as information only. Staff recommends the Board discuss and provide feedback regarding the draft updates.

**Attachments:**

1. Redline copy of draft updated Smoke Management Program
2. Redline copy of draft updated District Rule 411

**Smoke Management Program  
for the Great Basin Unified  
Air Pollution Control District**

## Smoke Management Program for the Great Basin Unified Air Pollution Control District

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Table 1. Limiting Mean 500-Millibar Heights by Month	6
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Attachment A – Memorandum of Agreement for Smoke Management

Attachment B – District Regulations for Open Outdoor Burning

Attachment C – Example Form for Smoke Management Plan

Attachment D – Example ARB Form for Controlled Burn (CB) Notices  
(24, 48, 72 and 96-hour)

Attachment E – Example Special Permit Form to Burn on a No-Burn Day

## Smoke Management Program for the Great Basin Unified Air Pollution Control District

### 1.0 Purpose of the Smoke Management Program

The Smoke Management Program for the Great Basin Unified Air Pollution Control District (District) was developed in cooperation with the California Air Resources Board, public and private land managers, and fire protection authorities for the purpose of minimizing adverse air quality impacts related to smoke from prescribed burning; to protect public health; and to meet the requirements of the California Code of Regulations, Title 17, Smoke Management Guidelines for Agricultural and Prescribed Burning within the District's jurisdiction of Inyo, Mono, and Alpine counties (See Figure 1). This smoke management program was adopted by the District Governing Board on November 7, 2001 and was revised on XX, XX, XXXX. Each participating agency is a signatory to a Memorandum of Agreement for Smoke Management (Attachment A), which outlines the roles and responsibilities of the agencies to comply with the requirements of the Smoke Management Program and the District regulations for prescribed burning.

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### 2.1 Requirements for Agricultural Burning Operations

### 2.2 Applicable Open Burning Activities

The District's Smoke Management Program and corresponding regulations for prescribed burning apply to all open outdoor fires used in agricultural and prescribed burning operations for:

- The growing of crops or raising of fowl or animals,
- Forest management,
- Range improvement,
- Improvement of land for wildlife and game habitat,
- Disease or pest prevention,
- Maintenance of water delivery systems,
- Wildland vegetation management, and
- Naturally ignited wildland fire managed for resource benefits.

**Deleted:** Current participating agencies include: Great Basin Unified Air Pollution Control District (District), California Air Resources Board (ARB), Inyo National Forest, Humboldt-Toiyabe National Forest, Eldorado National Forest, Stanislaus National Forest, Death Valley National Park, US Bureau of Land Management and the California Department of Forestry. Additional signatories to the Agreement may be added in the future.¶

**Deleted:** This Smoke Management Program was adopted by the Great Basin Unified APCD Board along with revisions to the District's regulations for open outdoor fires. The Smoke Management Program and corresponding regulations were revised and adopted to comply with the agricultural burning requirements in Title 17 of the California Code of Regulations (effective March 14, 2001). District regulations related to open outdoor fires and prescribed burning for agricultural operations, forest management, range management and wildlands and wildland/urban interface areas are included in Attachment B.¶

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Detailed definitions for agricultural burning and prescribed burning activities are included in Rule 101 Definitions, see Attachment B.

Most of the requirements discussed in this program document do not apply to non-agricultural burning operations. Requirements pertaining to open outdoor fires for non-agricultural burning operations can be found in the District open outdoor burning regulations in Attachment B.

### 2.3 General Requirements for Prescribed and Agricultural Burning

- a. The following is a summary of the District's prescribed and agricultural burning regulations to provide an overview of the requirements of the District open outdoor burning regulations (Attachment B). Prescribed burning is to be conducted on permissive burn days, unless a special burn permit is obtained from the Air Pollution Control Officer (APCO).
- b. No person shall burn agricultural waste without a burn permit issued by the fire protection agency with jurisdiction for the location of the burn.
- c. Burning shall be managed to minimize smoke impacts to populated areas, protect public health, and to prevent public nuisance.
- d. Vegetation to be burned shall be free of tires, rubbish, tar paper or construction debris, and reasonably free of dirt and soil.
- e. Material to be burned shall be arranged in a manner and condition to minimize smoke.

These additional requirements apply to prescribed and agricultural burning for the purpose of range improvement, forest management, and wildland vegetation management. The land manager or his/her designee, shall:

- f. Submit an annual or seasonal list of proposed burn projects to the APCO, including areas considered for potential naturally-ignited wildland fires managed for resource benefits.
- g. Submit a smoke management plan to the APCO for review and approval for all burn projects over 1 acre or that have the potential to emit more than 1 ton of particulate matter emissions at least 30 days in advance of the proposed burn project. Smoke management plans for naturally-ignited wildland fires managed for resource benefits that are expected to exceed 10 acres in size shall be submitted within 72 hours of the start of a fire.
- h. Notify the District at least 3 days before a planned burn to receive a burn day authorization before proceeding with the burn.
- i. Submit reports in January of each year, summarizing prescribed burning activities conducted by the Fire Management Agency in the last calendar year. Reports should include the date, location, fuel type, fuel loading, and total acres or tons of vegetation burned for each prescribed burn operation and wildfire. The annual reports will allow the District to track the total particulate matter emissions from prescribed burning operations and to determine general conformity with the air quality plans in federal PM-10 non-attainment areas.
- j. Ensure that all conditions and requirements stated in the smoke management plan are met on the day of the burn event and prior to ignition.

#### 2.4 Smoke Management Plans

This section address the specific requirements for information that must be

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**Deleted:** An example form for smoke management plans is included in Attachment C. The

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included in smoke management plans as required by District Rule 411.C.

- **For Burn Projects Greater than 1 acre or 1 ton of PM:**

For burn projects greater than 1 acre in size or estimated to produce more than 1 ton of particulate matter, the land manager, or his/her designee, shall submit a smoke management plan to the APCO for review and approval in advance of the proposed burn project, containing at a minimum the following information:

- a. Location, types, and amounts of material to be burned;
- b. Expected duration of the fire from ignition to extinction;
- c. Identification of responsible personnel, including telephone contacts;
- d. Identification and location of all smoke sensitive areas; and
- e. Procedures for public notification and education, including appropriate signage at burn sites, and for reporting of public smoke complaints.

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- **For Burn Projects Greater than 100 acres or 10 tons of PM:**

For burn projects greater than 100 acres in size or estimated to produce more than 10 tons of particulate matter, the land manager, or his/her designee, shall submit a smoke management plan to the APCO for review and approval in advance of the proposed burn project, containing at a minimum all the information shown above for the less than 1 acre or 1 ton burns, and the following additional information:

- a. Identification of meteorological conditions necessary for burning.
- b. The smoke management criteria the land manager or his/her designee will use for making burn ignition decisions.
- c. Projections, including a map, of where the smoke from burns are expected to travel, both day and night.
- d. Specific contingency actions (such as fire suppression or containment) that will be taken if smoke impacts occur or meteorological conditions deviate from those specified in the smoke management plan.
- e. An evaluation of alternatives to burning considered; if an analysis of alternatives has been prepared as part of the environmental documentation required for the burn project pursuant to the National Environmental Policy Act (NEPA) or the California Environmental Quality Act (CEQA), as applicable, the analysis shall be attached to the smoke management plan in satisfaction of this requirement.
- f. Public notification procedures and methods.
- g. PM10 emissions from burn projects are limited to 42 tons within the Owens Valley non- attainment area (See Figure 1) in accordance with the State Implementation Plan (SIP) and to the General Conformity provisions of District

**Deleted:** For burn projects greater than 250 acres and for any burn from which the APCO determines that there has been a significant smoke impact, the land manager or his/her designee shall also perform a post-burn smoke management evaluation.¶

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Smoke Management Program  
Regulation XIII.

Adopted November 2001, Revised XX, XXXX

For burn projects greater than 250 acres and for any burn from which the APCO determines that there has been a significant smoke impact, the land manager or his/her designee shall also perform a post-burn smoke management evaluation.

- **If Smoke May Impact Sensitive Areas:**

If smoke may impact smoke sensitive areas, the land manager, or his/her designee, shall include in the smoke management plan; visual monitoring, ambient particulate matter monitoring or other monitoring approved by the district, as required by the APCO for the following burn projects:

- a. Projects greater than 250 acres;
- b. Projects that will continue burning or producing smoke overnight;
- c. Projects conducted near smoke sensitive areas; or
- d. As otherwise required by the Air Pollution Control Officer.

- **For Multi-Day Burns:**

For multi-day burns which may impact smoke sensitive areas, the land manager or his/her designee, shall provide daily notification to the District and [California Air Resources Board \(CARB\)](#) to affirm that the burn project remains within the conditions specified in the smoke management plan, or whether contingency actions are necessary.

- **For Unplanned or Naturally-Ignition Fires:**

For unplanned or naturally-ignited wildland fire managed for resource benefits that are expected to exceed 10 acres in size, the land manager or his/her designee, shall submit a smoke management plan to the District for review and approval within 72 hours of the start of a fire.

In addition to the required components, smoke management plans for unplanned or naturally-ignited wildland fire managed for resource benefits shall should include:

- Incorporation of air quality management considerations in fire management documents and decisions.
- Adaptive management based on forecasted and monitored smoke concentrations to match emissions to dispersion opportunities. The District may require limiting or postpone ignitions to avoid cumulative smoke impacts, prevent public nuisance and prevent exceedance of the state or federal air quality standards.
- Public notification and messaging methods.
- Additional mitigation measures as appropriate.

Per Title 17, for any unplanned or natural ignition that occurs on a no-burn day, the initial “go/no-go” decision to manage the fire for resource benefit will be a “no-go” unless:

- a. After consultation with the district, the district decides, for smoke management purposes, that the burn can be managed for resource benefit; or

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#### Smoke Management Program

Adopted November 2001, Revised XX, XXXX

- b. For periods of less than 24 hours, a reasonable effort has been made to contact the District, or if the District is not available, CARB;
- c. After 24 hours, the District has been contacted, or if the District is not available, the CARB has been contacted and concurs that the burn can be managed for resource benefit.
- d. A “no-go” decision does not necessarily mean that the fire must be extinguished, but that the fire cannot be considered as a prescribed fire.

### 3.1 Permissive Burn Days

“Permissive-burn days”, “marginal burn days” and “no burn days” for open outdoor burning will be determined by CARB for the Great Basin Valleys Air Basin, which includes: Inyo, Mono and Alpine Counties. A permissive burn day will be declared when the following criteria area met:

**Deleted:** the California Air Resources Board (

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- a. Near 4:00 a.m., the mean 500 mb height over the Great Basin Valleys Air Basin is less than the limiting mean height given in the Table 1.
- b. The expected 4:00 p.m. mean 500 mb height over the Great Basin Valleys Air Basin is less than the limiting mean height given in the Table 1.

**Table 1. Limiting Mean 500-Millibar Heights by Month**

Month	Mean 500-mb Height (meters)
January	5750
February	5740
March	5740
April	5760
May	5800
June	5850
July	5880
August	5880
September	5870
October	5850
November	5810
December	5780

### 3.2 No Burn Days for High Fire Hazard Conditions

Federal, State or local fire protection agencies in Inyo, Mono, or Alpine Counties may prohibit burning on days when weather and/or fuel moisture conditions create a potential wildfire risk. The CARB burn day determinations are not intended to permit open burning on days when such burning is prohibited by public fire protection agencies for purposes of fire control or prevention. In this case, “no burn” day determinations declared by fire protection agencies over-rides permissive burn day determinations made by the CARB.

**Deleted:** The determinations are broadcast daily through the local radio stations and can be confirmed by calling the Owens Valley Interagency Control Center (dispatch) at (760) 873-2405.¶

### 3.3 Permissive Burn Day Forecasts

The CARB shall specify each day of the year as a permissive burn day or a no-burn day

## Smoke Management Program

Adopted November 2001, Revised XX, XXXX

for each air basin. Burn day decisions will be provided by CARB for the following day by 3:00 p.m. every day.

Forty-eight (48), 72 and 96-hour burn day forecasts can be obtained on request from the CARB Meteorology Section. A 2 or 3 day forecast should be obtained from CARB for any prescribed burn that will involve significant resources and would cause a hardship if the burn were cancelled due to the no burn day status. Although the Air Pollution Control Officer may issue a special permit to conduct a prescribed burn on a “no burn” day as declared by the CARB, the permittee will be required to show good cause for granting the special permit, and the amount of material allowed to be burned may be limited by the APCO (see Attachment E and Rule 411.B.2).

**Deleted:** The ARB will provide a daily voice message that will be updated at 3:00 PM to declare the burn day status for the following day in the Great Basin Valleys Air Basin. This voice message can be obtained by calling (916) 445-0745.¶

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**Deleted:** at (916) 322-6014

**Deleted:** and by submitting a request on the form in Attachment D.

### 3.4 Daily Burn Authorization

In order to minimize smoke impacts on smoke sensitive areas, avoid cumulative smoke impacts, and prevent public nuisance, the amount of prescribed burning may be limited on a daily basis or postponed if the APCO determines that air quality is expected to exceed State or federal air quality standards on the day of a proposed burn. The District will issue daily burn authorizations at least 24-hours prior to the burn, however, this authorization may be contingent upon, or, subject to change, based on CARB burn day decisions, air quality conditions, meteorological conditions, or other conditions affecting smoke dispersion.

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The land manager or his/her designee shall contact the District at least 3 days prior to any anticipated prescribed burn for burn projects that will be greater than 1 acre in area or emit more than 1 ton of PM-10 to receive a District daily burn authorization.

**Deleted:** If a wildfire or an approved burn project is within 25 miles of another approved burn project and is planned for the same day, t...

The APCO may limit the amount of material to be burned, or require the postponement of a prescribed burn, considering the following factors:

- Air quality conditions including forecasted, modelled and monitored conditions with consideration given to state and federal ambient air quality standards and District air pollution episode criteria;
- Meteorological conditions expected during burning, including wind speeds and directions at the surface and aloft, and atmospheric stability;
- Types and amounts of materials to be burned;
- Location and timing of materials to be burned;
- Locations of smoke sensitive areas; and
- Smoke from all burning activities, including other burns with the District or burning in neighboring air districts or regions which may affect the district or region.

### 4.0 District Smoke Management Program Tracking and Enforcement

For all agricultural and prescribed burns requiring a smoke management plan, the District will maintain records including the location, type of burn and estimated tonnage and/or acreage burned. An annual prescribed burning report summarizing the burn activities and the amount of material treated will be submitted to CARB within 45 days of the end of

## Smoke Management Program

Adopted November 2001, Revised XX, XXXX

each calendar year as required by Title 17.

Land managers, fire protection personnel or the public may contact the APCO, Deputy APCO or the smoke management program coordinator at the District office (760) 872-8211 if there are any questions regarding the smoke management program or burn day authorizations. The APCO, DAPCO, and two Air Quality Specialists will be responsible for enforcement of all District regulations related to open outdoor fires and prescribed burning. Notices of violation issued for open outdoor fires or prescribed burning will be treated and settled in the same manner as all other District regulations.

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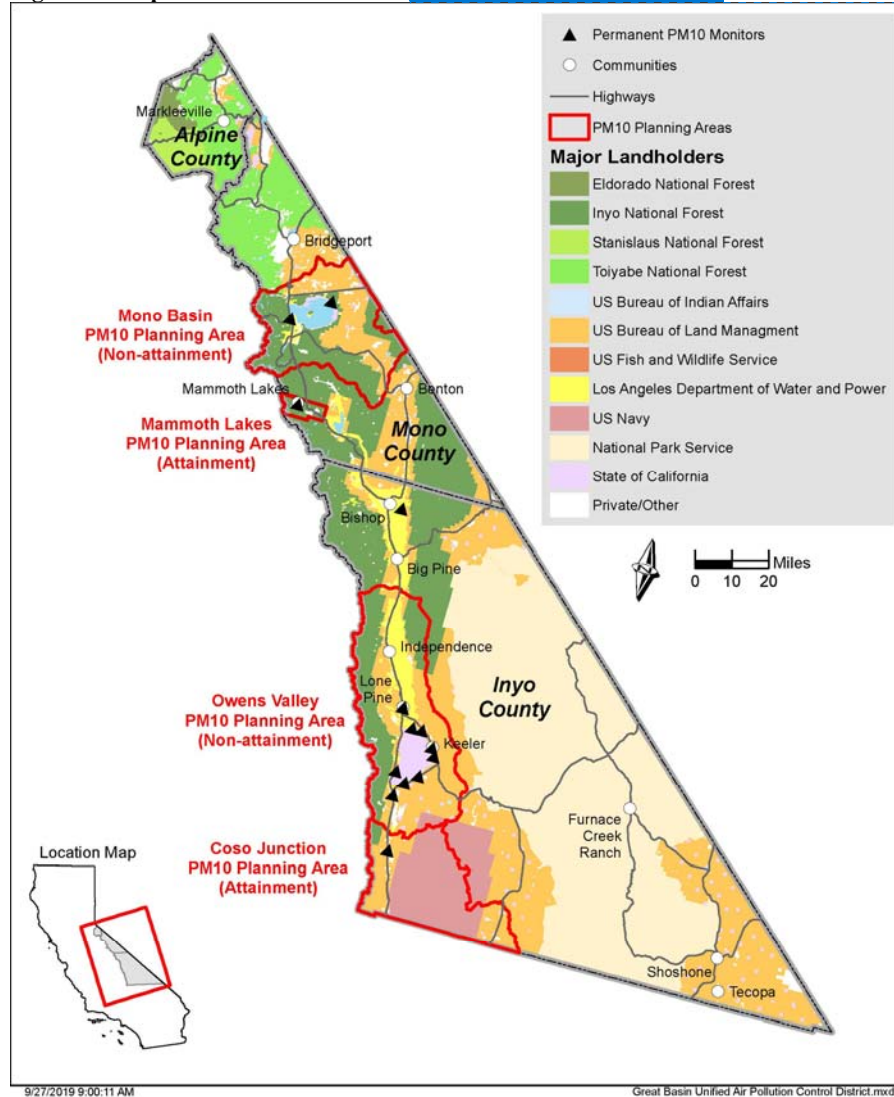
### 5.0 Cross Jurisdictional Smoke Impacts

The District will communicate and coordinate with surrounding air districts and jurisdictions regarding cross-jurisdictional smoke impacts. For burns occurring outside the District's jurisdiction, District staff will maintain regular communication with surrounding air districts and jurisdictions to ensure the District and public are notified of burns that may impact the district and to ensure the potential impacts to the District are considered in decision making. Additionally, if smoke from a project with District boundaries may impact other jurisdictions, District staff shall notify the appropriate air quality agency as soon as practical and prior to ignition.

**Deleted:** The Smoke Management Program coordinator will ensure that the State of Nevada Department of Environmental Protection are advised of any prescribed burns that take place within 50 miles of Nevada. The program coordinator will also track prescribed burns and wildfires in the Sequoia, Kings Canyon and Yosemite National Parks, the Mountain Counties, Tahoe, Mojave Desert, and the San Joaquin Valley air basins. Fire tracking will be done by FAX and internet access to the Park Service and Forest Service fire websites. If requested, other agencies or the public will be advised of prescribed burns that take place in the District. An annual prescribed burning report summarizing the burn activities and the amount of material treated will be submitted to ARB at the end of each year.¶

Figure 1. Map of Great Basin Unified Air Pollution Control District

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**RULE 411. WILDLAND VEGETATION MANAGEMENT BURNING IN WILDLAND AND WILDLAND/URBAN INTERFACE AREAS**

Adopted: 09/05/74 Revised: 03/10/76, 07/01/92, 11/07/01, [XX/XX/XX](#)

- A. No wildland vegetation management burning may be done without first having obtained a permit from the California Department of Forestry and Fire Protection or other designated agency having jurisdiction over the proposed burn locations. The form of this permit shall contain the following words or words of similar import: 'This permit is valid only on those days during which agricultural burning is not prohibited by the State Air Resources Board or by the Air Pollution Control Officer pursuant to Section 41855 of the Health and Safety Code.'
- B. No person shall conduct wildland vegetation management burning on "no burn" days as announced daily by the State Air Resources Board for the Inyo, Mono and Alpine Counties or when such burning is prohibited by the Air Pollution Control Officer except when the Air Pollution Control Officer has authorized, by special permit pursuant to Section 80120, California Code of Regulations (CCR), Title 17, agricultural burning on days designated by the State Air Resources Board as no-burn days because the denial of such permit would threaten imminent and substantial economic loss. In authorizing such burning the Air Pollution Control Officer shall limit the amount of acreage which can be burned in any one day and only authorize burning when downwind populated areas are forecasted by the State Air Resources Board to achieve the ambient air quality standards. Every applicant for a permit to burn agricultural waste pursuant to this section shall provide information in writing to the Air Pollution Control Officer for evaluation, stating why the denial of such a permit would threaten imminent and substantial economic loss.
- C. Wildland vegetation management burning, when permitted, shall conform to the following criteria:
1. The land manager, or his/her designee, shall annually or seasonally submit a potential list of burn projects to the Air Pollution Control Officer, including areas considered for potential naturally-ignited wildland fires managed for resource benefits, with updates as they occur.
  2. For burn projects greater than 1 acre in size or estimated to produce more than 1 ton of particulate matter, the land manager, or his/her designee, shall submit a smoke management plan to the Air Pollution Control Officer for review and approval at least 30 days in advance of the proposed burn project, containing at a minimum, the following information:
    - a. Location, types, and amounts of material to be burned;
    - b. Expected duration of the fire from ignition to extinction;
    - c. Identification of responsible personnel, including [contact information](#);
    - d. Identification and location of all smoke sensitive areas; and

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- e. procedures for public notification and education, including [messaging](#), appropriate signage at burn sites, and for reporting of public smoke complaints.
3. For burn projects greater than 100 acres in size or estimated to produce more than 10 tons of particulate matter contain, at a minimum, the land manager, or his/her designee, shall submit a smoke management plan to the Air Pollution Control Officer for review and approval at least 30 days in advance of the proposed burn project, containing all the information in subsection 2 and the following additional information:
- a. Identification of meteorological conditions necessary for burning.
  - b. The smoke management criteria the land manager or his/her designee will use for making burn ignition decisions.
  - c. Projections, including a map, of where the smoke from burns are expected to travel, both day and night.
  - d. Specific [mitigations and](#) contingency actions (such as fire suppression or containment) that will be taken [when identified thresholds or management action points](#) occur or meteorological conditions deviate from those specified in the smoke management plan.
  - e. An evaluation of alternatives to burning considered; if an analysis of alternatives has been prepared as part of the environmental documentation required for the burn project pursuant to the National Environmental Policy Act (NEPA) or the California Environmental Quality Act (CEQA), as applicable, the analysis shall be attached to the smoke management plan in satisfaction of this requirement.
  - f. [Public notification procedures](#).
4. If smoke may impact smoke sensitive areas, the land manager, or his/her designee, shall include in the smoke management plan; [public outreach and messaging](#), [smoke forecasting](#), visual monitoring, ambient particulate matter monitoring or other monitoring [or mitigation](#) approved by the district, as required by the Air Pollution Control Officer for the following burn projects:
- a. Projects greater than 250 acres;
  - b. Projects that will continue burning or producing smoke overnight;
  - c. Projects conducted near smoke sensitive areas; or
  - d. As otherwise required by the Air Pollution Control Officer.
5. For multi-day burns which may impact smoke sensitive areas, the land manager or his/her designee, shall provide daily notification to the District and the CARB to affirm that the burn project remains within the conditions specified in the smoke

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GBUAPCD – Rule 411

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management plan, or whether contingency actions are necessary.

6. For any natural ignition that occurs on a no-burn day, the initial “go/no-go” decision to manage the fire for resource benefit will be a “no-go” unless:
  - a. After consultation with the district, the district decides, for smoke management purposes, that the burn can be managed for resource benefit; or
  - b. For periods of less than 24 hours, a reasonable effort has been made to contact the district, or if the district is not available, the ARB;
  - c. After 24 hours, the District has been contacted, or if the District is not available, the ARB has been contacted and concurs that the burn can be managed for resource benefit.

A “no-go” decision does not necessarily mean that the fire must be extinguished, but that the fire cannot be considered as a prescribed fire.

7. For any naturally-ignited wildland fire managed for resource benefits that are expected to exceed 10 acres in size, the land manager or his/her designee, shall submit a smoke management plan to the District for review and approval within 72 hours of the start of a fire.
8. The land manager or his/her designee, shall ensure that all conditions and requirements stated in the smoke management plan are met on the day of the burn event and prior to ignition.
9. For burn projects greater than 250 acres, the land manager or his/her designee shall perform a post-burn smoke management evaluation.
10. Vegetation shall be in a condition that will minimize the smoke emitted during combustion when feasible, considering fire safety and other factors.
11. Material to be burned shall be piled where possible, unless good silvicultural practices or ecological goals dictate otherwise.
12. Piled material to be burned shall be prepared so that it will burn with a minimum of smoke.
13. The burn plan applicant shall file with the District a statement from the Department of Fish and Game certifying that the burn is desirable and proper if the burn is to be done primarily for improvement of land for wildlife and game habitat. The Department of Fish and Game may specify the amount of brush treatment required, along with any other conditions it deems appropriate.
14. Burn plans shall limit or postpone burning, or require mitigation, when the meteorological conditions and smoke impacts may cause or contribute to an exceedance of a state or federal ambient air quality standard or cause a public nuisance.

GBUAPCD – Rule 411  
Page 3 of 4  
[XX/XX/XX](#)

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15. Vegetation to be burned shall be free of tires, rubbish, tar paper or construction debris, and reasonably free of dirt and soil.

16. The material to be burned shall be ignited only by devices approved by the California Department of Forestry and Fire Protection, or the local fire protection agency, and ignition shall be as rapid as practicable within applicable fire control restrictions.

17. ~~Prescribed burning shall not be allowed on Sundays, the last Saturday in April, or legal holidays, except for multi-day burns that cannot be reasonably treated on other days...~~

18. All burning shall conform to the applicable jurisdictional fire code(s).

19. Burning shall be managed to minimize smoke impacts to populated areas.

**Deleted:** Prescribed burning shall not be allowed on Sundays, the last Saturday in April, or legal holidays, except for multi-day burns that cannot be reasonably treated on other days...

**Deleted:** curtailed when smoke is drifting into a populated area or creating a public nuisance...

D. The total amount of material burned in any one day, may be limited or postponed by the District, taking into consideration matters which would affect the ambient air quality of the District including current and forecasted air quality conditions; meteorological conditions; the location and timing of material to be burned; the types and amounts of material to be burned; the location of smoke sensitive areas; and the cumulative smoke impacts from all burning activities within and outside the District.

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## GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

157 Short Street, Bishop, California 93514-3537

Tel: 760-872-8211 Fax: 760-872-6109

### BOARD REPORT

**Mtg. Date:** January 9, 2020

**To:** District Governing Board

**From:** Phillip L. Kiddoo, Air Pollution Control Officer  
Ann Logan, Deputy Air Pollution Control Officer

**Subject:** Public Safety Power Shutdowns and Emergency Generators

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At the November 2019 District Governing Board Meeting, District staff presented on the public outreach efforts regarding District permit requirement for Emergency Generators due to the increased frequency and duration of power outages due to Public Safety Power Shutdowns. At the request of the Board, District staff has reviewed the District's permitting and fees associated with Emergency Generators and performed an evaluation of fee waiver for emergency engines.

The State of California sets the emission standards for all stationary source diesel engines including emergency engines (California Code of Regulations Section 93115 Airborne Toxic Control Measure for Stationary Compression Ignition Engines) that are 50 brake horsepower (bhp) or larger. Most emergency backup generators necessary for business and residential uses are below the thresholds for permitting. Typical home generators run between 3000 and 6500 watts, less than 10 bhp and are exempt from permitting. Generators for non-residential uses can vary greatly, however most non-industrial backup generators would not require District permitting. For large power needs, businesses also have the option of utilizing engines that use other fuel types. Gasoline or propane emergency generators are exempt from permitting except for large engines over 900 bhp (670 kilowatts), significantly higher than most businesses would require.

The District currently has over 150 engines permitted with 125 permitted as emergency backup engines. The primary use of emergency engines is to serve as the backup power for ski lifts (40% of the permits) followed by backup generators for cell service towers (16%). Other emergency engines permittees include but are not limited to geothermal plants, the Federal Aviation Administration, fish hatcheries, the Los Angeles Department of Water and Power, the military, hospitals, and fire protection districts. The District's current fee schedule applicable to all engines, prime and emergency, is shown below in Table 1 and is based on the design fuel consumption on the engine. Per District rules, fees are currently waived for emergency back-up diesel engines less than 350 brake horsepower operated by local fire districts, local law enforcement, and local hospitals. There currently are several permits issued to hospitals for backup engines that are larger than 350 bhp that are not fee exempt.

Table 1. District Rule 301- Fee Schedule 2- Fuel Burning Equipment Schedule

<b><u>1000 British Thermal Units Per Hour</u></b>	<b><u>Authority to Construct Initial Permit Fee</u></b>	<b><u>Annual Permit Renewal Fee</u></b>
Up to and including 150	\$ 70.00	\$ 80.00
Greater than 150 but less than 400	\$ 135.00	\$ 157.00
400 or greater but less than 650	\$ 275.00	\$ 320.00
650 or greater but less than 1,500	\$ 695.00	\$ 805.00
1,500 or greater but less than 5,000	\$ 1,100.00	\$ 1,273.00
5,000 or greater but less than 15,000	\$ 1,455.00	\$ 1,687.00
15,000 or greater but less than 50,000	\$ 1,850.00	\$ 2,144.00
50,000 or greater but less than 100,000	\$ 2,645.00	\$ 3,064.00
100,000 or greater but less than 200,000	\$ 3,795.00	\$ 4,394.00
200,000 or greater	\$ 5,060.00	\$ 5,861.00

\* Diesel engines consume 7,000 btu/hp-hr on an average

Lastly, the District has no knowledge of the District fee schedule prohibiting the permitting of an emergency backup generator to an agency, business, or individual and thus District staff has not identified any need for fee waivers for permitting emergency engines. However, District staff has identified a need for an updated review of the District fee schedules. It is District's staff intention to prepare an updated fee analysis of all District fee schedules, including consideration of a separate fee schedule for emergency backup engines as emergency engines are currently assessed the same fees schedule as prime engines and engines used for non-emergency uses. Additional consideration in the fee analysis can be given to raising the horsepower fee exemption limit for fire districts, law enforcement and hospitals. The updated fee analysis may be utilized to determine if the District Board should consider revisions to the District rules regarding fees.

**Board Action:**

None. Informational only.



## GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

157 Short Street, Bishop, California 93514-3537

Tel: 760-872-8211 Fax: 760-872-6109

### BOARD REPORT

**Mtg. Date:** January 9, 2020

**To:** District Governing Board

**From:** Phillip L. Kiddoo, Air Pollution Control Officer

**Subject:** Owens Lake Phase 9/10 Dust Control Update

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#### Summary:

On May 10, 2018, the Great Basin Unified Air Pollution Control District (District) Governing Board approved the 2018 Owens Valley Planning Area Reasonable Further Progress Report (RFP). The RFP detailed the 2016 Owens Valley Planning Area State Implementation Plan (2016 SIP) Phase 9/10 December 31, 2017 construction completion milestone. Areas designated as Best Available Control Measure (BACM) Managed Vegetation had an additional two years, until December 31, 2019, to achieve full vegetation cover performance criteria compliance requirements. This report provides the Governing Board an update on the City of Los Angeles Department of Water and Power's (City) progress to meet required BACM Managed Vegetation dust control area performance criteria.

The Phase 9/10 dust control project footprint is approximately 3 square-miles of the 47.8 square-mile total dust control area (Attachment 1). Of the three types of BACM utilized by the City, the BACM Managed Vegetation areas encompass 46.2 acres in T2-1b and 101.3 acres in T2-1c. All these areas are required to reach compliance by the December 31, 2019 regulatory deadline except for 11.02 acres within the T2-1c dust control area which the City filed a motion with the Sacramento Superior Court in March 2018 for relief from their dust control obligations, under the force majeure provisions of the 2014 Stipulated Judgment.. Following denial of the City's motion, dust controls are now implemented for this area as specified in the City's T2-1c Compliance Plan approved by the District on May 8, 2019. The Compliance Plan details project goals, milestones, irrigation schedules, seeding and planting activities, contingency measures if goals are not achieved, commitments to monitoring, progress reports, and the possibility of implementing alternate gravel cover after 5 years if necessary. In accordance with the Compliance Plan, the first quarterly progress report was timely submitted and indicates good seed germination progress in targeted areas. For the remainder of T2-1b and T2-1c, the City provided an update on August 12, 2019, describing upcoming plans to comply with vegetation cover requirements by December 31, 2019. The major challenges have been soil salinity in T2-1b and wind erosion in T2-1c. On their own initiative, several remedial actions have been performed by the City to overcome these obstacles. These include accelerated soil reclamation via drainage improvement implementation,

runoff flood control, topsoil addition, installation of an automated system that activates sprinkler irrigation during high wind events, supplemental seeding, saltgrass plug planting, shrub planting, plant fertilization, and implementation of a large-scale transplanting effort. The large-scale planting effort is summarized in steps 1-3 below:

Step 1 - Utilize a tractor with a sod harvester to gather and roll excess vegetation from areas on Owens Lake.





Step 2 – Haul the rolls across Owens Lake and transplant in desired Phase 9/10 areas.



Owens Lake Phase 9/10 Dust Control Update (No Action)  
January 9, 2020 – Agenda Item No. 6 – Page 3



Step 3 – Place sod to achieve desired vegetation cover.



Owens Lake Phase 9/10 Dust Control Update (No Action)  
January 9, 2020 – Agenda Item No. 6 – Page 4



Within a month of transplantation this past fall, two indicators of success were observed

1) Root Growth



2) Emergent Shoots



The fieldwork and satellite image collection necessary to conduct the formal verification of vegetative cover of the Phase 9/10 Managed Vegetation BACM was completed in December 2019 as described in the 2016 State Implementation Plan, District Governing Board Order #160413-01, and District Rule 433. The District expects to have vegetation cover analysis results available this spring. For the City, finding solutions to deal with vegetation cover challenges has resulted in substantial vegetation cover enhancement that will assist the City in making progress toward dust control compliance requirements.

**Board Action:**

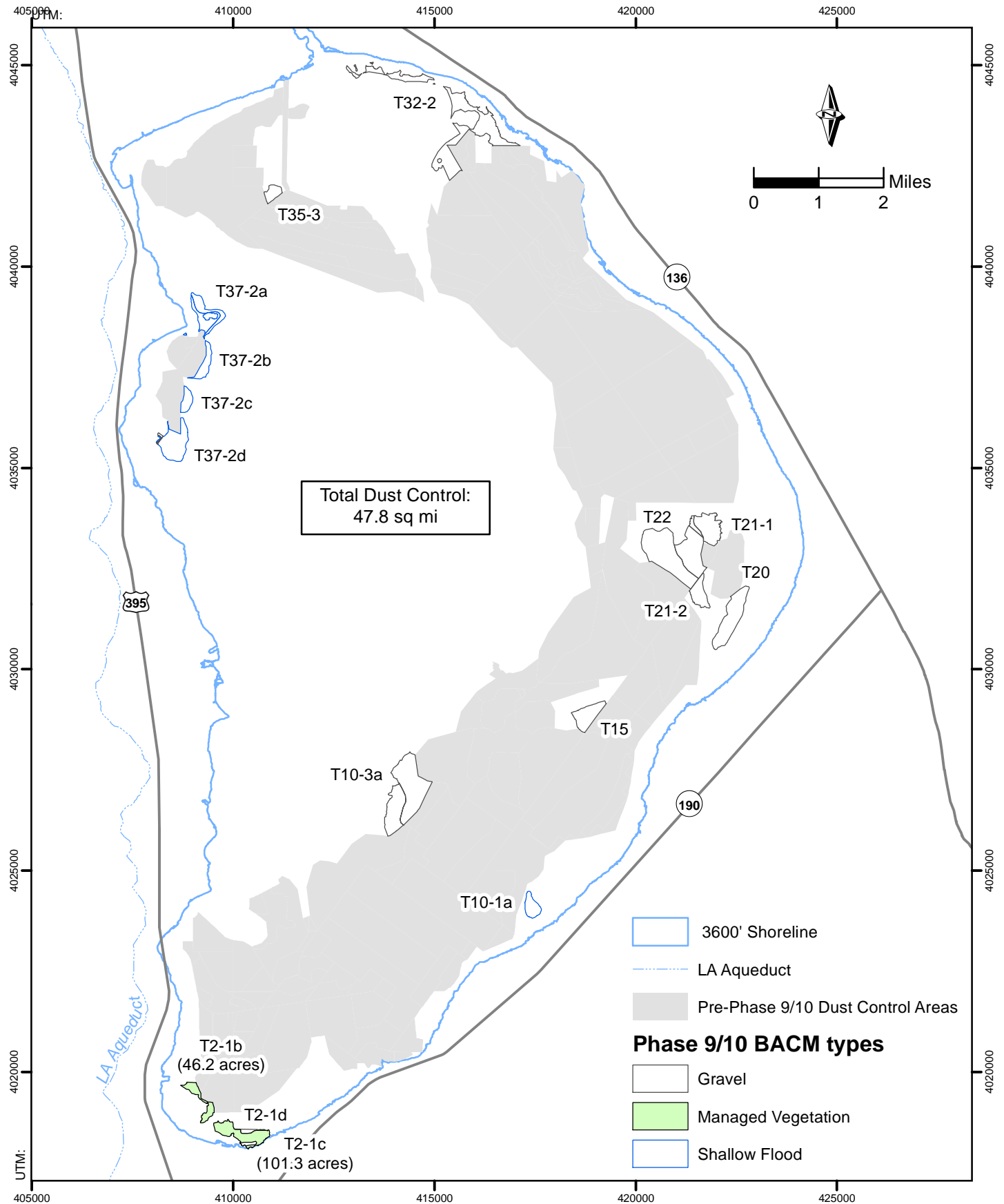
None. Informational only.

**Attachment:**

1. Map – Phase 9/10 Dust Control Areas



# Owens Lake Phase 9/10 Dust Control Areas







## GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

157 Short Street, Bishop, California 93514-3537

Tel: 760-872-8211 Fax: 760-872-6109

### BOARD REPORT

**Mtg. Date:** January 9, 2020

**To:** District Governing Board

**From:** Tori DeHaven, Clerk of the Board

**Subject:** Consider Appointing One Person to the Alternate Position on the District Hearing Board

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#### **Summary:**

The District has three arms with different functions: the Governing Board, the Hearing Board and the Air Pollution Control Officer (APCO). The Hearing Board is a quasi-judicial body that hears appeals from decisions of the APCO and grants temporary variances from District Rules and Regulations.

The District's five-member Hearing Board is appointed by the Governing Board as provided by California Health & Safety Code Section 40800. Hearing Board members serve three-year terms and consists of members from all three District counties. The five current members of the Hearing Board are: Mr. Peter Pumphrey (Mono County), Ms. Betty Hylton (Mono County), Mr. Michael Ahles (Inyo County), Mr. John Dukes (Inyo County) and Mr. Tom Sweeney (Alpine County).

California Health & Safety Code Section 40800 also provides that the District Governing Board may also appoint an alternate for each member. The Board Clerk has advertised for prospective alternate Hearing Board members throughout the District's three counties. We received a letter of interest from the following person: Mr. John Connolly

#### **Fiscal Impact:**

Board members are paid a stipend of \$100 per meeting attended as well as mileage.

#### **Board Action:**

Staff recommends the Board consider and appoint one interested person to one alternate position for the District's five-member Hearing Board.

#### **Attachment:**

1. Letter of Interest and Resume for Mr. John Connolly

10-24-2019

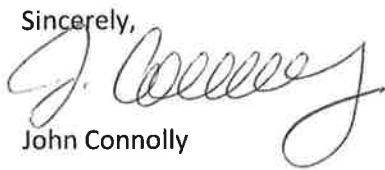
Dear Tori,

I have noticed that the Great Basin district has an alternate opening on the Hearing Board – I am interested.

Over the span of my work for the Town of Mammoth Lakes I've been a very hands on participant in promoting health and environmental activities. For southern Mono County I've also helped with projects that have made our communities a better place to live. I feel that being on the Hearing Board may increase my opportunities to serve more people and do more good things.

My resume is attached, please let me know if you have further questions.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Connolly", written over the printed name.

John Connolly



# John R. Connolly

PO Box 9037 Mammoth Lakes, CA 93546 (760) 709-0293

[owensdrylake@hotmail.com](mailto:owensdrylake@hotmail.com)

[www.hiltoncreek.com](http://www.hiltoncreek.com)

## **Position:**

- Hearing Board Alternate - GBUAPCD

## **Education:**

- Bachelor of Arts Degree from the Department of Liberal Studies at California State University of Northridge, 1994.

## **Professional Experience:**

*1991 - 1995*

- Floor Supervisor at Build Rehabilitation Industries, Burbank, CA
- Effectively supervised up to 40 developmentally disabled adults
- Streamlined floor production and responsible for quality control

*1995 - 1999*

Part time Recreation Leader for Town of Mammoth Lakes, CA

- Engaged children and teens in various activities
- Developed youth programs that are still in effect today
- Constructed Shady Rest Skate Park

*1999 - Present*

Full time Recreation Supervisor for Town of Mammoth Lakes, CA

- Responsible for creation and hands-on delivery of recreation activities for all ages
- Managed summer camps/programs, volunteers, ice rink, Whitmore Pool, and up to 18 part time staff
- Established collaborative programs with school district, Mono County, and business community

*2011 - Present*

Mono County Service Area #1 President

- Advisor to Mono County Board of Supervisors
- Created the Crowley Lake Community Garden
- Driving force behind the new Crowley Lake Skate Park

## **Special Certificates, Skills, and interests:**

- Class B commercial license with passenger endorsement
- Certified Professional Food Manager
- CPR and First Aid Certified
- Website design
- Recreation Expert
- Community Advocate/Volunteer

**References Available upon Request**

**Agenda Item No. 7 - Attachment 1**



## GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

157 Short Street, Bishop, California 93514-3537  
Tel: 760-872-8211 Fax: 760-872-6109

### BOARD REPORT

**Mtg. Date:** January 9, 2020

**To:** Governing Board

**From:** Tori DeHaven, Clerk of the Board

**Subject:** Travel Report

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**Summary:**

Susan Cash	11/19 – 11/22	California Public Employers Labor Relations Association Annual Training Conference	Monterey, CA
Patty Gilpin	12/4 – 12/6	How to Use QuickBooks Seminar	Bakersfield, CA
Ann Logan	12/18 – 12/19	California Air Resources Board/ California Air Pollution Control Officer's Association Prescribed Fire Smoke Management Training	Santa Barbara, CA

**Board Action:**

None. Informational only.



## GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

157 Short Street, Bishop, California 93514-3537  
Tel: 760-872-8211 Fax: 760-872-6109

### BOARD REPORT

**Mtg. Date:** January 9, 2020

**To:** District Governing Board

**From:** Tori DeHaven, Clerk of the Board

**Subject:** 2020 Governing Board Regular Meeting Schedule

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**Summary:**

Staff thought it helpful to the Governing Board (Board) and the public to provide the regular meeting schedule for 2020, which will remain in effect pending any cancellations, special meetings etc. Attached is the 2020 Regular meeting schedule as well as Resolution 2018-03 which was adopted by the Board on July 12, 2018.

**Board Action:**

None. Information only.

**Attachment:**

1. Governing Board Regular Meeting Schedule for 2020
2. Resolution 2018-03

## | JANUARY

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## | JUNE

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## | OCTOBER

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## | NOVEMBER

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## | DECEMBER

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Great Basin Unified APCD  
 157 Short Street  
 Bishop, CA 93514  
 760.872.8211  
[www.gbuapcd.org](http://www.gbuapcd.org)

RESOLUTION NO. 2018-03

RESOLUTION OF THE GOVERNING BOARD  
OF THE GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT  
SETTING THE TIME AND PLACE FOR REGULAR BOARD MEETINGS

WHEREAS, pursuant to California Government Code Section 54951, the Great Basin Unified Air Pollution Control District is deemed a local agency for purposes of the Ralph M. Brown Act, the California Public Records Act, and the Political Reform Act of 1974; and

WHEREAS, pursuant to California Government Code Section 54952, the Great Basin Unified Air Pollution Control District Governing Board is deemed a legislative body for purposes of the Ralph M. Brown Act, the California Public Records Act, and the Political Reform Act of 1974; and

WHEREAS, pursuant to California Government Code Section 54954, the Great Basin Unified Air Pollution Control District Governing Board is required to set forth by ordinance, resolution, bylaw, or by whatever other rule is required for the conduct of business by this body, a time and place for holding regular meetings; and

WHEREAS, pursuant to California Government Code Section 54954, the Great Basin Unified Air Pollution Control District Governing Board is permitted to set regular and special meetings within the boundaries of the territory over which Great Basin Unified Air Pollution Control District exercises jurisdiction.

NOW, THEREFORE, BE IT RESOLVED by the Great Basin Unified Air Pollution Control District Governing Board as follows:

1. Regular Meetings shall be held on the first Thursday of every odd month at 10:00 AM.
2. Meetings shall be held in the following locations:
  - a. Alpine County Board of Supervisors Chambers, located at 99 Water Street, Markleeville, CA 96120.
  - b. Mono County Board of Supervisors Chamber (2nd Floor), located at Mono County Courthouse, 278 Main Street (U.S. Highway 395) Bridgeport, CA 93517.
  - c. Inyo County Board of Supervisors Chambers, located at 224 N. Edwards Street, Independence, CA 93526.
  - d. Town of Mammoth Lakes Council Chambers, located at 437 Old Mammoth Road Suite Z, Mammoth Lakes, CA 93546.
  - e. City of Bishop Council Chambers, located at 377 West Line Street Bishop, California 93514.
  - f. City of Los Angeles Department of Water and Power Administrative Building Training Room 134A, located at 111 Sulfate Road Keeler, California 93530.
  - g. Any other location within the jurisdiction of the Great Basin Unified Air Pollution Control District as deemed necessary by the Great Basin Unified Air Pollution Control District Governing Board.
3. All regular meeting agendas shall be noticed by the Clerk of the Board no less than 72 hours prior to regular meetings on the public bulletin board at the Great Basin Unified Air Pollution Control District Office located at 157 Short Street Bishop, California 93514-3537, at the actual location of the meeting, and on the Great Basin Unified Air Pollution Control District website.

FURTHERMORE, BE IT RESOLVED by the Great Basin Unified Air Pollution Control District Governing Board that a notice of cancellation shall be posted in the same manner as the agenda for regular meetings in the event that there is no business to conduct; and

FURTHERMORE, BE IT RESOLVED by the Great Basin Unified Air Pollution Control District Governing Board that special meetings shall be called in the event that an issue requires immediate action; and

FURTHERMORE, BE IT RESOLVED by the Great Basin Unified Air Pollution Control District Governing Board that any regularly scheduled meeting may be adjourned to an alternate time and place specified in the order of adjournment. The Clerk of the Board shall cause to be posted a copy of the order or notice of adjournment on the public bulletin board at the Great Basin Unified Air Pollution Control District Office located at 157 Short Street Bishop, California 93514-3537, on or near the door of the place where the regular, adjourned regular, special or adjourned special meeting was held, at the actual location of the meeting, and on the Great Basin Unified Air Pollution Control District website within 24 hours after the time of the adjournment. The notice shall specify the other location of the meeting and time thereof.

AYES: Board Members – Griffith, Hames, Wentworth, Peters

NOES: 0

ABSENT: Board Members – Corless, Stump, Kingsley, Totheroh

ABSTAIN: 0

STATE OF CALIFORNIA  
COUNTY OF ALPINE

Tori DeHaven, the Clerk of the Governing Board of the Great Basin Unified Air Pollution Control District, hereby certifies that the above foregoing resolution was duly and regularly adopted by said District at a regular meeting thereof held on the 12<sup>th</sup> day of July, 2018, and passed by a 4/0 vote of said Board.

IN WITNESS WHEREOF I have hereunto set my hand and seal this July 12, 2018.

  
Clerk of the Governing Board





## **GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT**

157 Short Street, Bishop, California 93514-3537

Tel: 760-872-8211 Fax: 760-872-6109

### **BOARD REPORT**

**Mtg. Date:** November 7, 2019

**To:** District Governing Board

**From:** Phillip L. Kiddoo, Air Pollution Control Officer

**Subject:** Air Pollution Control Officer Report

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A verbal report will be given at the meeting.