

RULE 611. RECORD OF PROCEEDINGS

Adopted: 09/05/74

A record of all proceedings had before the Hearing Board shall be made. The record shall be prepared in accordance with one of the following methods:

1. A written summary of all the evidence, testimony and proceedings had and presented at the hearing shall be made by a person designated by the Hearing Board for that purpose; or
2. A tape recording may be made of the proceedings; or
3. Any interested person, including the District, may at his own cost provide a certified shorthand reporter satisfactory to the Hearing Board who shall prepare a verbatim transcript of all the evidence, testimony and proceedings had and presented at the hearing.

The Hearing Board may require that the original and one copy of such transcript, each certified to by the reporter as to its accuracy, be filed with the Hearing Board within 30 days from the closing date of the hearing unless required by the Board prior to that time.

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